



**ADOPTED MINUTES**  
**REGULAR MEETING #2011-12-19**  
Council Chambers, Town of Turner Valley, AB  
December 19, 2011 6:30 p.m.

**COUNCIL PRESENT**

Mayor Kelly Tuck  
Deputy Mayor Barry Williamson  
Councillor Terry Moore  
Councillor Lane Park  
Councillor Gerald Pfeil  
Councillor Sandra Rishaug

**COUNCIL ABSENT**

Councillor Dona Fluter

**STAFF PRESENT**

Leslie Fitzgerald, CAO  
Monique LeBlanc, Manager Community Services/Asst. CAO  
Heather Thomson, Manager Legislative Services  
Jonathan Yuen, Manager Planning and Engineering Services

**MEDIA PRESENT**

Russell Skeet, Eagle 100.9 AM 1140/99.7 FM Sun Country Radio

**1. Call Regular Business Meeting to Order**

Mayor Tuck called the meeting to order at 6:30 p.m.

**2. Question Period**

Mayor Tuck asked if there were any questions from the gallery with no response.

**3. Adoption of Agenda**

**MOTION 2011-12-19-01** by Councillor Moore that Council adopt the December 19<sup>th</sup>, 2011 agenda.

CARRIED

  
Mayor

  
CAO

4. **Adoption of Previous Minutes**

**MOTION 2011-12-19-02** by Councillor Rishaug to adopt the November 21, 2011 Minutes with a correction to the spelling of Councillor Pfeil's name in Section 7.1

CARRIED

5. **Statutory/Non Statutory Hearing (s)**

None

6. **Delegations**

None

7. **Policies and Bylaws**

None

8. **Unfinished Business**

8.1 Management

8.1.1 Lions Club Splash Park

**MOTION 2011-12-19-03** by Councillor Williamson that Council designate those lands directly east of Dr. Lander Memorial Pool as the preferred location of the proposed Lions Club Splash Park; as per the submitted design drawings of 08/08/2011.

CARRIED

8.2 Planning and Development

8.2.1 Municipal Development Plan

**MOTION 2011-12-19-04** by Councillor Williamson that Council receive the Draft Town of Turner Valley Municipal Development Plan as information.

CARRIED

8.3 Management

8.3.1 Director of Public Works and Engineering

**MOTION 2011-12-19-05** by Councillor Pfeil that the Mayor and Chief Administration Officer are authorized to execute the Management Services Agreement (Director of Public Works and Engineering) between the Town of Turner Valley and the Municipal District of Foothills No. 31 and; that Council approve the appointment of Michel Savard to the position of Director of Public Works and Engineering.

CARRIED

  
Mayor

  
CAO

## 9. New Business

### 9.1 Finance and Corporate Services

#### 9.1.1. Signing Authority – Royal Bank of Canada

**MOTION 2011-12-19-06** by Councillor Williamson that the Chief Administrative Officer of the Town of Turner Valley (hereinafter called the "corporation") be and is hereby authorized for and on behalf of the corporation to negotiate with, deposit with, or transfer to the Royal Bank of Canada, 104 Main Street NW, Turner Valley, AB T0L 2A0 (but for credit of the corporation's account only) all or any cheques and other orders for the payment of money, and for the said purpose to endorse the same or any of them on behalf of the corporation in writing.

That all cheques of the corporation be drawn in the name of the corporation and be signed on its behalf by the Mayor or if the Mayor is absent the Deputy Mayor shall sign all cheques and signed/countersigned by the Finance Manager, or the Chief Administrative Officer.

That the Chief Administrative Officer or Finance Manager are hereby authorized for and on behalf of the corporation to obtain delivery from the said Bank of all or any stocks, bonds and other securities held by the said Bank in safekeeping or otherwise for the account of the corporation and to give valid and binding receipts thereof.

That this resolution be communicated to the said Bank and remain in force until written notice to the contrary shall have been given to the Manager for the time being of the branch of the said Bank at which the account of the corporation is kept, and receipts of such notice duly acknowledge in writing.

CARRIED

#### 9.1.2. Signing Authority – Safety Deposit Box Royal Bank of Canada

**MOTION 2011-12-19-07** by Councillor Moore that the Chief Administrative Officer, Assistant Chief Administrative Officer, Finance Manager, or Mayor of the Town of Turner Valley (hereinafter called the "corporation") be and are hereby authorized for access to the corporation's safety deposit box at the Royal Bank of Canada, 104 Main Street NW, Turner Valley, AB T0L 2A0.

That this resolution be communicated to the said Bank and remain in force until written notice to the contrary shall have been given to the Manager for the time being of the branch of the said Bank at which the safety deposit box of the corporation is kept, and receipts of such notice duly acknowledge in writing.

CARRIED

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
CAO

### 9.1.3 Signing Authority – Servus Credit Union

**MOTION 2011-12-19-08** by Councillor Rishaug that the Chief Administrative Officer of the Town of Turner Valley (hereinafter called the "corporation") be and is hereby authorized for and on behalf of the corporation to negotiate with, deposit with, or transfer to the Servus Credit Union, 131, 71 Riverside Dr W, Okotoks, AB T1S 1M3 (but for credit of the corporation's account only) all or any cheques and other orders for the payment of money, and for the said purpose to endorse the same or any of them on behalf of the corporation in writing.

That all cheques of the corporation be drawn in the name of the corporation and be signed on its behalf by the Mayor or if the Mayor is absent the Deputy Mayor shall sign all cheques and signed/countersigned by the Finance Manager, or the Chief Administrative Officer.

That the Chief Administrative Officer or Finance Manager are hereby authorized for and on behalf of the corporation to obtain delivery from the said Bank of all or any stocks, bonds and other securities held by the said Bank in safekeeping or otherwise for the account of the corporation and to give valid and binding receipts thereof.

That this resolution be communicated to the said Bank and remain in force until written notice to the contrary shall have been given to the Manager for the time being of the branch of the said Bank at which the account of the corporation is kept, and receipts of such notice duly acknowledge in writing.

CARRIED

### 9.1.4 Interim Budget

**MOTION 2011-12-19-09** by Councillor Williamson that Council approve the Interim budget and authorize the Chief Administrative Officer to extend normal operating expenditures until a regular 2012 operating and capital budget is passed by Council.

CARRIED

## 9.2 Legislative Services

### 9.2.1 January 2012 Council Meeting Schedule

**MOTION 2011-12-19-10** by Councillor Pfeil that Council reschedule the January 3, 2012 Committee of the Whole Meeting to January 9th, 2012 and the January 16, 2012 Regular Council Meeting be rescheduled to January 23, 2012-.

CARRIED

  
Mayor

  
CAO

## 9.3 Health and Safety

## 9.3.1 Health and Safety Policy

**MOTION 2011-12-19-11** by Councillor Park that the Town of Turner Valley Health and Safety Policy No. MP.L.01.02 be adopted as amended; and that Town of Turner Valley Assignment of Responsibility and Accountability for Safety No. MP.L.02.02 be rescinded and; that Council approve, in principle, the Town of Turner Valley Health and Safety Manual.

CARRIED

## 9.5 Emergency Management

## 9.5.1 Joint Emergency Preparedness Program (JEPP) Funding

**MOTION 2011-12-19-12** by Councillor Pfeil that Council acknowledge the Government of Canada, Public Safety Canada contribution of \$9,935 through the Joint Emergency Preparedness Program (JEPP) administered by the Government of Alberta, Alberta Emergency Management Agency for the purchase of a portable Kubota SQ3330 diesel generator.

CARRIED

**10. Chief Administrative Officer Report**

The CAO report was presented to Council in their agenda packages.

**11. Correspondence – General (provided via email or in correspondence binder)**

**MOTION 2011-12-19-13** by Councillor Park that Council accept the correspondence as information.

CARRIED

**MOTION 2011-12-19-14** by Mayor Tuck that Council take a five (5) minute break at 6:53 p.m.

CARRIED

**MOTION 2011-12-19-15** by Councillor Williamson that Council go in camera at 6:58 p.m.

CARRIED

  
\_\_\_\_\_  
Mayor  
\_\_\_\_\_  
CAO

**12. In-Camera**

12.1 Personnel (1 items)

12.2 Land (2 items)

**MOTION 2011-12-19-16** by Councillor Pfeil that Council come out of camera at 7:48 p.m.

CARRIED

**MOTION 2011-12-19-17** by Councillor Williamson to accept Deana Smith's application to sit as a member on the Sheep River Library Board.

CARRIED

**MOTION 2011-12-19-18** by Councillor Moore that Administration is directed to proceed with priority repairs to the Flare and Derrick Community Centre as outlined in the condition report.

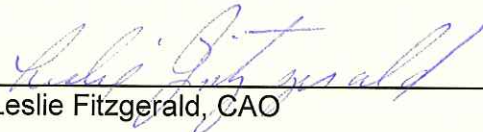
CARRIED

**13. Adjournment**

Mayor Tuck adjourned the meeting at 8:05 p.m.



Kelly Tuck, Mayor



Leslie Fitzgerald, CAO