

Glowing Past - Bright Future

**ADOPTED MINUTES**  
**Council Regular Meeting #2010-05-03**  
Council Chambers, Town of Turner Valley, AB  
May 3, 2010 at 7:00 p.m.

**COUNCIL PRESENT**

Mayor Fluter  
Councillor Jones  
Councillor Pollock  
Councillor Roberts  
Councillor Wallace  
Councillor Williamson

**STAFF PRESENT**

Rob Sabine, Chief Administrative Officer  
Monique LeBlanc, Assistant Chief Administrative Officer  
Leana Ashbacher, Finance Manager  
Heather Thomson, Executive Assistant

**MEDIA PRESENT**

Tamara Neely, Okotoks Western Wheel

Declarations

Question period declared open by Mayor Fluter at 7:00 p.m.

Roxanne Walsh, 517 Windsor Ave, NW, Turner Valley, questioned revisions regarding the WWAC Terms of Reference regarding the Communications section and her concern it is now a departure from the intent. Questions why the Town would not want advise from the committee regarding communications.

Gordon Tomte, 16 Valley Ridge Place, Black Diamond, expressed concern regarding Black Diamond's Councillor Ross's belief that the Town of Black Diamond was left out of process in review of Library proposals. The process was clarified by Councillor Pollock.

Lana Hamilton, 515 Country Meadows spoke to her concern regarding her assessment and tax notice. Ms. Hamilton requested she be contacted regarding the tax notice at 403 933 5914.

Barry Crane, 503 Country Meadows, questions regarding tax notice, library question regarding contract and timelines.

Dona Fluter, Mayor

Rob Sabine, CAO

1. **Call Regular Business Meeting to Order**

Mayor Fluter called the meeting to order at 7:15 p.m.

2. **Adoption of Agenda**

**MOTION 2010-05-03-01** by Councillor Roberts to adopt the May 3, 2010 Agenda with the following additions:

- 5.3 Email - Request for Mayor Fluter's resignation
- 5.4 Communications and Media Releases
- 5.5 Update on Emergency Management Plan

CARRIED UNANIMOUSLY

3. **Adoption of Minutes**

3.1 Regular Council Meeting Minutes of April 19, 2010

**MOTION 2010-05-03-02** by Councillor Pollock to adopt the Regular Council Meeting Minutes of April 19, 2010 as amended, to include the wording "*reflecting a 0.5 mill increase*."

- i) The 2010 operation/capital budget at a mill rate of 7.27, "*reflecting a 0.5 mill increase*", and
- ii) the budget plan for 2011-2012.

CARRIED UNANIMOUSLY

**MOTION 2010-05-03-03** by Councillor Wallace to amend the budget to reflect the tax rate requirements to match the rate required for the budget of 7.27 mills.

CARRIED UNANIMOUSLY

**MOTION 2010-05-03-04** by Councillor Jones to request the Minister's approval to revise the Tax Rate Bylaw and send out revised tax notices in accordance with the Municipal Government Act.

CARRIED UNANIMOUSLY



Dona Fluter, Mayor



Rob Sabine, CAO

**4. Business arising from minutes**

## 4.1 Water Works Advisory Committee

Review changes to Terms of Reference for Water Works Advisory Committee

Councillor Williamson requests further changes be reviewed and made to the Terms of Reference. These are set out below:

Item 10 - Key Strategic Directions : Strategic directions will be set by Town engineers, Council and Administration with a feedback process developed with the Committee.

Item 11 - Communication : SECOND BULLET: The Committee shall develop its own communication plan based on the Town's communication policy and be approved by Town Council.

Further discussion from Council followed.

**MOTION 2010-05-03-05** by Councillor Wallace to send the Terms of Reference back to the Water Works Advisory Committee for final revisions and review.

CARRIED/ 1 OPPOSED

## 4.2 Assessment Review Board Joint Regional Agreement

**MOTION 2010-05-03-06** by Councillor Jones to sign the Assessment Review Board Joint Regional Assessment Agreement and have administration prepare the Agreement for signature.

CARRIED UNANIMOUSLY

**5. New Business**

## 5.1 Municipal Census Cancellation

**MOTION 2010-05-03-07** by Councillor Roberts to cancel the Municipal Census for 2010.

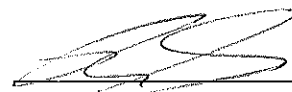
CARRIED UNANIMOUSLY

## 5.2 Proclamation; Special Recognition Award, Linda Nelson

Mayor Fluter made proclamation to recognize Linda Nelson's contribution to the community.



Dona Fluter, Mayor



Rob Sabine, CAO

## 5.3 Email - Request for Mayor Fluter's resignation

**MOTION 2010-05-03-08** by Councillor Wallace requesting a non-confidence vote and ask for Mayor Fluter's resignation based upon the Code of Conduct.

DEFEATED/Councillor Wallace in Favour

## 5.4 Communications and Media Releases

**MOTION 2010-05-03-09** by Councillor Pollock that all media releases, requests and communications to flow through Mr. Sabine, CAO and/or Mayor Fluter until a communications policy is in place.

CARRIED/2 Opposed

**MOTION 2010-05-03-10** by Councillor Williamson to direct staff to begin research and process on the development of a Communications Policy.

CARRIED UNANIMOUSLY

## 5.5 Update on Emergency Management Plan Implementation

Monique LeBlanc gave a brief update on the implementation of the Emergency Management Plan on April 29<sup>th</sup> during the severe weather the Town experienced and the power outage. There will be some recommendations coming forth with a full report. Overall, Ms. LeBlanc was very pleased with the results and then went on to thank Gerry Rourke, the Fire Department and Staff for a job well done.

## 6. Old Business

## 6.1 Amend Council Organizational Plan – Monthly Meetings

**MOTION 2010-05-03-11** by Councillor Roberts to amend meeting dates to reflect holding a Committee of the Whole meeting on the first Monday of each month, and a Regular Council Meeting once per month on the third Monday of each month. Both meetings will commence at 5:00 p.m. Staff will amend organizational plans and policies where necessary to reflect these changes.

CARRIED UNANIMOUSLY

## 6.1.1. Discussion requested regarding meeting start times.

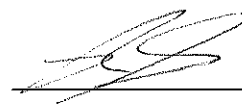
Council recommended further staff investigation and that this could possibly be brought forward with the new Council after the Election.

## 7. Committee Correspondence/Minutes Received

None received



Dona Fluter, Mayor



Rob Sabine, CAO

**8. Information Items**

- 8.1 March 26, 2010 Seniors Advisory Council for Alberta Re: Seniors Week
- 8.2 April 7, 2010 AltaGas Re: Increased activities Porcupine Hills
- 8.3 Welcome Wagon Celebrates 80<sup>th</sup> Anniversary
- 8.4 April 20, 2010 Alberta Municipal Affairs Re: Ministers Awards
- 8.5 Municipal District of Foothills Notification Re: Municipal Development Plan Review MDP2010

**MOTION 2010-05-03-12** by Councillor Pollock to accept correspondence as information.

Carried/1 Opposed

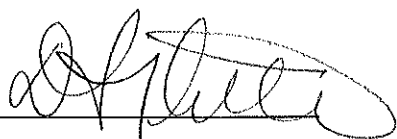
**9. In Camera**

**MOTION 2010-05-03-13** by Councillor Pollock to go in camera at 7:25 p.m.

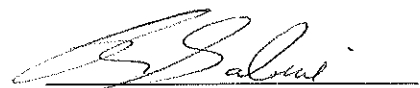
**MOTION 2010-05-03-14** by Councillor Jones to come out of camera at 9:00 p.m.

**10. Adjournment**

Meeting Adjourned at 9:05 p.m.



Dona Fluter, Mayor



Rob Sabine, CAO