

Minutes of the Turner Valley Town Council Regular Meeting #2010-01-04
Council Chambers, Town of Turner Valley, AB

The regular meeting of the Council of the Town of Turner Valley was held in the Municipal office on Monday, January 4, 2010, at 7:00 pm.

Attending: Mayor Dona Fluter
Councillor Nathan Jones
Councillor Garry Pollock
Councillor David Roberts
Councillor Gary Rowntree
Councillor George Wallace
Councillor Barry Williamson

Staff: Stan Ogrodniczuk, CAO
Heather Thomson, Executive Assistant

Mayor Fluter called the meeting to order at 7:00 p.m.

1. Adoption of Agenda

Motion #2010-01-04-01 Motion by Councillor Rowntree to adopt agenda with the following changes and additions.

- Regular Council meeting date revision from January 28, 2009 to January 18, 2009
- Corrections to Councilor's names.
- Addition of YPM Endorsement Letter Sec. 7. f. New Business

Carried

2. Adoption of Previous Minutes

Motion #2010-01-04-02 Motion by Councillor Pollock to adopt Regular Council Meeting Minutes of December 14, 2009 with the following changes.

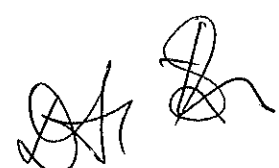
- Regular Council meeting date revision from January 28, 2009 to January 18, 2009
- Corrections to Councilor's names.

Carried

3. Question Period

Hugh McConnell, 403 Robert St, requested to be put on as delegation at next regular Council meeting. Stan Ogrodniczuk, asked Mr. McConnell to come in and see him to discuss request.

4. Delegations -- None



5. Administration Reports – Due Jan 18/10 Meeting

6. Business Arising from Minutes

a. Emergency Management Services Meeting to be set.

Garry Pollock reported that the Joint Emergency Management Committee has established processes and protocols and the committee would like to present these to both the Turner Valley Council and Black Diamond Council as a whole. Randy Tiller will be in attendance. Mayor Fluter suggested two dates January 23rd or 25th, 2010. Administration instructed to contact Black Diamond regarding dates.

Motion #2010-01-04-03 Motion by Councillor Jones to set tentative meeting date of January 25th, 2010 at 6:30 p.m.

Carried

b. Update in the January Utility Billing

Motion 2010-01-04-04 Motion by Councillor Wallace to provide update in next Utility billings regarding the high water testing costs and the future user pay billing system for water.

Carried

c. Regional Shuttle – See RFD Jonathan Yuen

Councillor Jones suggested we request the operator, Derek Feschuk, of the proposed Regional Shuttle Bus Service to provide customers with some kind of identification for the vehicles that may be parking in the public temporary area.

Motion #2010-01-04-05 Motion by Councillor Pollock, that the lands in vicinity of the Visitor Information Centre may be used by passengers of Regional Shuttle Service as a temporary park 'n ride and temporary passenger pick-up/drop-off facility; that the referenced temporary facility be reviewed on a 6 month basis; and that the Regional Shuttle Service pursue, in collaboration with Town staff, a permanent park 'n ride and passenger pick-up/drop-off facility.

Carried

d. Committee Contribution; Tabled Item 10. e) from December 14, 2009 Regular Meeting

Councillor Williamson brought forward his comments as per a previous Council meeting whereas a question was raised by Councillor Wallace regarding meeting reporting. Councillor Williamson provided correspondence from the ERCB, TVOGG, CFH and CRP. Councillor Wallace still disagrees and believes that reports should be provided.

7. New Business

a. Council to review Policy and Procedures Motion to Approve

Council discussed reviewing and comparing the Pittman Corporate Review Policy and Procedures section to the Town of Turner Valley September 2009 Draft Policy and Procedures and moving item to a Committee of Whole Meeting.

Motion #2010-01-04-06 Motion by Councillor Wallace to table review of Policy and Procedures to the next Committee of the Whole meeting. Date and time to be determined later in meeting.

Carried

b. Council to review Code of Conduct

Motion #2010-01-04-07 Motion by Councillor Jones to accept the Code of Conduct as set forth in the Pittman Corporate Review.

Carried/2 Opposed

Councillor Rowntree left room at 7:44 returned at 7:49.

c. Reminder to Council regarding Organization Chart and Appointed Committees.

Mayor Fluter reminded Council to be prepared to discuss and approve Organization Chart and Appointed Committees at Jan 18/10 Regular Meeting.

d. Finance Manager Comments – Foothills 2010 Cemetery Budget

Council discussed Cemetery Budget and their concerns. Stan Ogrodniczuk brought up three points that should be followed up on.

1. Why are we funding reserves, one partner should not hold the reserves.
2. Gazebo costs have not been approved by Council.
3. There is no signed agreement in place as of yet.

Motion #2010-01-04-08 Motion by Councillor Rowntree to direct Administration to follow up on Cemetery budget issues and the agreement.

Carried

- e. Advertise for CAO position.

Motion #2010-01-04-09 Motion by Councillor Pollock to advertise for the CAO position.

Carried

- f. Auditors Letter of Engagement

Motion #2010-01-04-10 Motion by Councillor Rowntree to endorse the Letter of Engagement from YPM Certified Accountants for the yearly Audit.

Carried

8. Upcoming Meetings

- a. Budget Review – Committee of the Whole Meeting

Discussion regarding Committee of the Whole meeting and agenda for said meeting. Heather Thomson reminded Council that the Budget should be a priority, followed by discussions and review of the Pittman Corporate review on Policies and Procedure.

Motion #2010-01-04-11 Motion by Councillor Williamson to hold a Committee of the Whole Meeting on January 11, 2010 at 6:30 p.m. to review Budget and depending on time begin the review of the Town of Turner Valley, Policies and Procedures Manual and Pittman Corporate Review Policy and Procedure Bylaw.

Carried

Administration directed to prepare agenda for meeting.

- b. Annual Open House

Mayor Fluter brought forward the Annual Open House requesting a date be set to hold the event. Mayor Fluter directed administration to organize the event and also to investigate the possibility of hosting an appreciation dinner to be held following the open house.

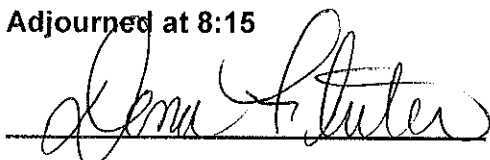
Motion #2010-01-04-12 Motion by Councillor Wallace that the Town of Turner Valley Annual Open House be held on March 6, 2010 from 10:00 a.m. to 3:00 p.m.

Carried

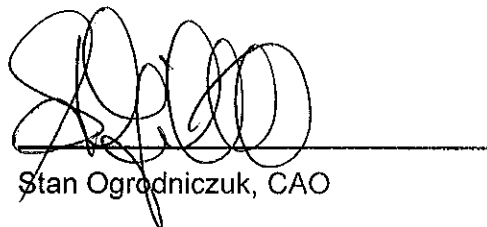
9. Information Items and Correspondence

Circulated

Adjourned at 8:15



Mayor Dona Fluter



Stan Ogrodniczuk, CAO