

**MINUTES OF THE REGULAR MEETING OF COUNCIL HELD APRIL 18, 2005 AT 7:00 P.M. IN THE COUNCIL CHAMBERS IN THE TURNER VALLEY MUNICIPAL CENTRE AT 223 MAIN STREET N.E.**

**QUESTION AND ANSWER PERIOD**

Nil

**CALL TO ORDER**

Mayor Straub called the Regular Meeting of Council to order at 8:25 p.m.

**PRESENT**

Mayor Marjorie Straub  
Deputy Mayor Robert Cress  
Councillor Teresa Dujay  
Councillor Harvey Schaffer  
Councillor Dona Fluter  
Councillor John Blakeman

Administration Manager Barb Savage  
Utilities Manager Patti Kjinserdahl  
Public Works Manager Randy Studd  
Director of Disaster Services Lyn  
Michaud

**ADOPTION OF AGENDA**

**2005-04-18-01** **Moved** by Councillor Schaffer that the agenda be accepted as presented.

Carried

**C05D18-01**

**DELEGATION – MAUREEN LYNCH – 8:25 P.M.**

Maureen Lynch attended the Council meeting on behalf of the Sheep River Conservation Committee and informed Council that she is the coordinator for the Tri Community Watershed Initiative. Through this initiative, the Towns of Turner Valley, Black Diamond and Okotoks are working together on a 2 year EcoAction project that will assist in the protection of the Sheep River Watershed, and allows input into how we want to manage the river valley. She stated the committee has met with the Town Managers and Mayors to obtain background information and to discuss issues regarding the Terms of Reference and planning process. A copy of the Terms of Reference was circulated to Council and Ms. Lynch was requesting an approval from Council for the Terms of Reference. The river cleanup will take place on May 28<sup>th</sup> and the committee would like to have Council support for this project. Ms. Lynch advised that the Tri Community Watershed Initiative Committee will be meeting with Mr. Ted Morton.

Mr. Nigel Douglas was introduced to Council as a Turner Valley member at large on the Sheep River Conservation Committee. Mr. Douglas stated he was impressed with the process that was being followed for the Tri Community Watershed Initiative.

**2005-04-18-02** **Moved** by Councillor Fluter that the Terms of Reference for the Sheep River Valley Management Plan be approved as received.

Carried

**2005-04-18-03** **Moved** by Councillor Dujay that Agenda Item Numbers H3, H4 and H5, from Policies and Bylaws be moved to this spot on the agenda to accommodate the Town Planner and the Developers for 415 Royal Avenue NW.

Carried

**C05D18-02**

**POLICIES AND BYLAWS**

**Bylaw Number 904-05 being a bylaw of the Town of Turner Valley to amend the Dunham Area Structure Plan, and**

**Bylaw Number 905-05 being a bylaw of the Town of Turner Valley to amend the Land Use Bylaw Number 03-869, and**

**Bylaw Number 906-05 being a bylaw of the Town of Turner Valley to allow for a Road Closure**

were presented to Council for 2<sup>nd</sup> and 3<sup>rd</sup> reading.

**2005-04-18-04**

**Moved** by Councillor Dujay that Bylaw Numbers 904-05, 905-05 and 906-05 be tabled until the next Council meeting in order to allow for Council to review and discuss the re-zoning proposal and bylaw amendments, as received from Royal Oaks Development Ltd.

The Town Planner advised Council that no new or additional information other than what was presented during the public hearing can be discussed after this meeting.

Councillor Blakeman stated that in order to attract businesses in the town and to reduce the residential taxes, you need to have the residents living in town first.

Motion was Carried

Bylaw Number 904-05, 905-05 and 906-05 were to be included on the May 2<sup>nd</sup>, 2005 Council agenda.

**C05D18-03  
ACTION ITEMS**

Letter to M.D. Resident

A copy of the letter sent to Mr. Lansdell in regards to a Talisman incident was circulated to Council for their information.

ConocoPhillips Ltd.

Mr. Peter Meyer of ConocoPhillips Ltd. was in attendance to speak to a report that the town had received in regards to the McLeod #5 re-abandonment project. Mr. Meyer went through the procedure to be used and said the work will be done in accordance to the town noise bylaw and only during the day. The Director of Disaster Services advised that he had met with ConocoPhillips Ltd and reviewed their emergency response plan.

Council had no concerns regarding the well re-abandonment.

**C05D18-04  
ADOPTION OF MINUTES**

The minutes of the Regular Meeting of Council held April 2, 2005 were presented to Council.

**2005-04-18-05**

**Moved** by Councillor Blakeman that the Minutes of the Regular Meeting of Council held April 2, 2005 be accepted as presented.

Carried

**C05D18-05  
BUDGET MEETING**

**2005-04-18-06**

**Moved** by Councillor Dujay that the next Budget Meeting be scheduled for April 20<sup>th</sup>, 2005 at 6:30 p.m.

Carried

**C05D18-06**  
**NEW BUSINESS**

Encroachment Agreement

An encroachment agreement was presented to Council for a fence that is encroaching onto town property from Lots 6 and 7, Block 17, Plan 8054EK. The property is in the process of being sold and the purchaser is requesting compliance to the Land Use Bylaw.

**2005-04-18-07** **Moved** by Councillor Fluter the Administration Manager be authorized to sign and execute the encroachment agreement between the Town of Turner Valley and the owner of Lots 6 and 7, Block 17, Plan 8054 EK subject to the agreement being amended as follows:

Add to clause 2: unless an emergency arises that requires the removal of the encroachment prior to the thirty (30) days, and

Add to clause 4 b): should the invoice remain outstanding after the ten (10) days this amount shall be an amount owing against the lands and as such shall be added to the tax account for the owners' lands.

Carried

Royal Canadian Legion

A request had been received from the Royal Canadian Legion for support from Council for them to sell Nevada Tickets during the Discovery Days beer gardens that they host every year. As part of their licence to sell the Nevada tickets approval is required for off site sales.

**2005-04-18-08** **Moved** Councillor Fluter that the Administration Manager be instructed to forward a letter to the Royal Canadian Legion advising that the Town of Turner Valley supports the Legion in the selling of the Nevada Tickets at the beer gardens during the Discovery Days celebration.

Carried

RCMP Annual Golf Charity

Council was presented with a request from the RCMP to participate in their annual golf charity classic.

**2005-04-18-09** **Moved** by Councillor Blakeman that Councillor Williamson and one town employee be allowed to participate in this years' RCMP golf charity classic. Councillors Fluter and Schaffer advised they would like to attend the dinner.

Carried

Oilfields/Okotoks Health Foundation

A request was received from the Oilfields/Okotoks Health Foundation for sponsorship in their annual golf charity tournament scheduled for August 11, 2005.

**2005-04-18-10** **Moved** by Councillor Dujay that the Town of Turner Valley donate \$100.00 to the Oilfields/Okotoks Health Foundation for sponsorship in their annual golf charity tournament.

Carried

Fire Fighter Appointment

A letter was received from the Acting Fire Chief recommending that Mr. Al Stickel be appointed to the Turner Valley Volunteer Fire Department as he is experienced and would be able to provide daytime response.

**2005-04-18-11** **Moved** by Councillor Dujay that Mr. Al Stickel be appointed to the Turner Valley Volunteer Fire Department.

Carried

#### Removal of House

The Administration Manager presented to Council a report advising that of the three bids that had been requested for the removal of the house from the reservoir site, only one bid had been received from a house moving company. As any revenues generated from the reservoir land have to be taken off the grant monies allocated to the town, Council was being requested if they wished to proceed with the sale of the house. The Public Works Manager would like to keep the garage on the property for public works storage.

**2005-04-18-12** **Moved** by Councillor Fluter that the Administration Manager be instructed to contact the moving company that submitted a bid and offer the house to him free of charge and encourage that he donate the money that he offered for the house, to a local charitable organization.

Carried

Council stated they would be in favour of keeping the garage to be used by the Public Works Department

#### Liaison Committee – Join Fire Departments

The Liaison Committee met on April 11<sup>th</sup> and upon the request from the Turner Valley Council, discussed the possibility of combining the Turner Valley and Black Diamond fire departments.

**2005-04-18-13** **Moved** by Councillor Blakeman that Council authorizes the Black Diamond Fire Chief to form and prepare terms of reference for a steering committee to prepare a formal proposal on the feasibility of joining the Turner Valley and Black Diamond fire departments and to present this proposal to a joint meeting of the Councils on or before September 30, 2005.

Carried

#### Provincial Funding

The Province has issued a news release confirming the \$3 billion that they are providing to municipalities for infrastructure funding. The grant money will be given over a five year period and agreements will be forwarded to the towns once they are formalized. This is being presented for Council information only.

#### Diamond Software Agreement

The Administration Manager submitted a report to Council advising that Diamond Municipal Solutions is the company that the Town of Turner Valley has the accounting software package with. She stated that the town is pleased with the accounting programs. The company has completed the software support agreement and is requesting that the town sign and execute the agreement.

**2005-04-18-14** **Moved** by Councillor Fluter the Administration Manager be instructed to have the Diamond Software Agreement signed and executed.

Carried

#### Waive Rental Fees

A request was received from the Mountains, Music and Memories Harvest Festival Committee for Council to waive the rental fee for the Flare n Derrick on September 17, 2005. They are also requesting that the Town of Turner Valley cover the insurance costs for the events taking place on town property. The Administration Manager advised Council that in order for the insurance to fall under the towns' liability

coverage, the town has to be part of the committee and has to have input in what events are being planned. Council should be approving any of the events taking place. She was recommending that the town establish a policy that would provide for the town to work with and be part of the groups and organizations wishing to promote celebrations in Town.

**2005-04-18-15** **Moved** by Councillor Dujay that Council waive the rental fee for the Flare n Derrick Community hall for the celebration planned for September 17<sup>th</sup> and authorize the Administration Manager and the Economic Development Project Coordinator to formalize a policy for the Town of Turner Valley to work with and be part of the groups and organizations wishing to promote Turner Valley by hosting celebrations and special events in Town.

Carried

**C05D18-07  
POLICIES AND BYLAWS**

**BYLAW NUMBER 908-05**

**BEING A BYLAW OF THE TOWN OF TURNER VALLEY IN THE PROVINCE OF ALBERTA TO AMEND BYLAW NUMBER 02-853 BEING THE BYLAW TO INSTITUTE WATER CONSERVATION MEASURES.**

The Administration Manager advised Council that the amending bylaw is to incorporate renovations and plumbing retrofits in addition to new construction. Councillor Dujay asked if home owners would be penalized if they did not comply with the bylaw and was told that the bylaw does not provide for penalties. The Town is looking at this more of a water conservation program and working with home owners.

**2005-04-18-16** **Moved** by Councillor Fluter that Bylaw Number 908-05 be given 1<sup>st</sup> reading.

Carried

**2005-04-18-17** **Moved** by Deputy Mayor Cress that Bylaw Number 908-05 be given 2<sup>nd</sup> reading.

Carried

**2005-04-18-18** **Moved** by Councillor Fluter that Bylaw Number 908-05 be presented for 3<sup>rd</sup> reading at this meeting.

Carried

**2005-04-18-19** **Moved** by Councillor Dujay that Bylaw Number 908-05 be given 3<sup>rd</sup> reading at this meeting.

Carried

**BYLAW NUMBER 907-05**

**BEING A BYLAW OF THE TOWN OF TURNER VALLEY IN THE PROVINCE OF ALBERTA TO AMEND THE LAND USE BYLAW NUMBER 03-869**

This bylaw is to allow for a discretionary use of a log furniture woodworking business to operate from the premises at 109 Sunset Blvd SE.

**2005-04-18-20** **Moved** by Deputy Mayor Cress that Bylaw Number 907-05 be given 2<sup>nd</sup> reading.

Carried

**2005-04-18-21** **Moved** by Councillor Fluter that Bylaw Number 907-05 be given 3<sup>rd</sup> reading.

Carried

**C05D18-08**

**ADMINISTRATION REPORTS**

Public Works Manager

The Public Works Manager submitted a written report to Council and was asked about the increases in the tonnage to the landfill site. Council stated that people need to be aware of the recycling program and to be encouraged and educated to use the recycling depot and the composting site. The Public Works Manager advised Council that Decalta Road is breaking up in places and he has been discussing this with the town engineers. Councillor Dujay reminded the Public Works Manager to call the Cemetery Registrar regarding some outstanding issues.

Utilities Manager

The Utilities Manager submitted a written report and Councillor Blakeman asked if the town tests for hydrocarbons when we are doing the water tests. The Utilities Manager advised that the town doesn't have to do this type of testing as the wells are upstream from the gas plant site.

Director of Disaster Services

The Director of Disaster Services submitted a written report to Council. He advised Council that 12 people attended the open house that was held for volunteer recruitment, and there are a total of 20 volunteers so far. Dixie Simon is the Disaster Social Services Manager.

Economic Development Project Coordinator

The Economic Development Project Coordinator presented a written report to council. Mayor Straub asked for Councils' opinion on the Big Show in the Small Town Marketing Proposal. Councillor Blakeman stated that as the Town hired an Economic Development Project Coordinator, that Council should be discussing this with her for additional input.

**2005-04-18-22** **Moved** by Councillor Fluter that further discussion of the Big Show in the Small Town Marketing Proposal be tabled until Council has had time to talk about this further with the Economic Development Project Coordinator.

Carried

Administration Manager

The Administration Manager presented a written report to Council.

**2005-04-18-23** **Moved** by Councillor Schaffer that the administration reports be accepted and filed as presented.

Carried

**C05D18-09**

**COMMITTEE REPORTS**

Calgary and Region Waste Reduction Partnership

The minutes of the Calgary and Region Waste Reduction Partnership meeting of March 16, 2005 were presented to Council.

D.A.R.E. Works Foothills Society

The minutes of the D.A.R.E. Works Foothills Society meetings of February 28, 2005 and March 21, 2005 were submitted to Council.

Diamond Valley Chamber of Commerce Meeting

The minutes of the Diamond Valley Chamber of Commerce meeting held March 9, 2005 were circulated to Council.

Discovery Days Planning Committee

The minutes of the Discovery Days Planning Committee meeting of March 15, 2005 were presented to Council. Councillor Dujay advised Council that she volunteered 3 Councillors to be judges for the Pooch Parade on Discovery Days. Mayor Straub volunteered to be one of the judges.

Fire Department

The minutes of the Turner Valley Fire Department meetings held January 10<sup>th</sup>, 17<sup>th</sup>, 24<sup>th</sup>, 31<sup>st</sup> and February 7<sup>th</sup>, 14<sup>th</sup>, 22<sup>nd</sup>, 28<sup>th</sup> and March 7<sup>th</sup>, 14<sup>th</sup>, and the 21<sup>st</sup>, 2005 were circulated to Council.

Foothills Cemetery Board

The minutes of the Foothills Cemetery Board meeting held April 13, 2005 were presented to Council.

Foothills Regional Emergency Services Commission

The minutes of the Foothills Regional Emergency Services Commission meetings held November 10<sup>th</sup> and 24<sup>th</sup>, and December 22<sup>nd</sup>, 2004 and February 23<sup>rd</sup>, 2005 were circulated to Council.

Health & Safety Committee

The minutes of the Health & Safety Committee meeting held February 17<sup>th</sup>, 2005 were circulated to Council.

Liaison Committee

The minutes of the Liaison Committee meeting of March 15<sup>th</sup>, 2005 were presented to Council.

Parks & Recreation Committee

The minutes of the Parks and Recreation Committee meeting of April 6, 2005 were presented to Council.

Protective Services

The minutes of the Protective Services Committee meeting of April 6, 2005 were circulated to Council, along with the notes of the Regional Protective Services meeting held March 17, 2005.

Turner Valley Oilfield Society

The minutes of the Turner Valley Oilfield Society meeting of January 27, 2005 were presented to Council.

**2005-04-18-24** **Moved** by Councillor Schaffer that the Committee Minutes and Reports be accepted as presented and filed for information.

Carried

**C05D18-10**  
**CORRESPONDENCE**

The following correspondence was received by Council in a folder for viewing:

- Thank you from Teagan Bender to the Town of Turner Valley and the Tri-Community Watershed Initiative
- Letter from Honorable Ralph Klein, Premier of Alberta Re: Infrastructure Funding
- Workers' Compensation Board Re: National Day of Mourning – Remembering Workers Injured or Killed on the Job – April 28, 2005
- Alberta Urban Municipalities Association Re: Important Opportunity to Meet with Ministers and MLA's
- Alberta Urban Municipalities Association Re: Media Release April 13, 2005 Re: AUMA Welcomes Additional Police Funding
- Invitation from Elkford, B.C. to Wildcat Parade – Saturday, June 25, 2005
- Alberta Municipal Services Corporation – Important Notice April 12, 2005 Re: Fleet Safety – Safe Driving Objectives
- Alberta Urban Municipalities Association Media Release April 13, 2005 Re: Provincial Budget Contains Disappointing News for Property Tax Payers
- Alberta Urban Municipalities Association Media Release April 13, 2005 Re: \$3 Billion for Municipalities Applauded by AUMA
- Thank you from the Turner Valley Gas Plant Committee for a Safe Historic Site
- Alberta Liberal Opposition – the Official Opposition of Alberta Re: Ambulance Services
- The Oilslick, Oilfields High School Newsletter, April 7, 2005, Volume 10, Issue 15
- Information on “Campaign for a Smoke-Free Alberta” a Briefing Paper on Workplace Smoking Legislation
- Emergency Planning & Preparedness Training Courses from Fire etc. A Division of Lakeland College
- Greetings from Heritage Park
- Thank You from the Graduating Class of 2005, Turner Valley School

**2005-04-18-25** **Moved** by Councillor Fluter that the correspondence be accepted as presented and filed for information.

Carried

**C05D18-11**  
**PROCLAMATION**

Council was presented with a Proclamation for Building Safety Week that Mayor Straub had declared.

**2005-04-18-26** **Moved** by Councillor Schaffer that the Regular Meeting of Council adjourn at 9:32 p.m.

Carried

---

Mayor

---

Administration Manager