

MINUTES OF THE REGULAR MEETING OF COUNCIL HELD SEPTEMBER 6, 2005 AT 7:00 P.M. IN THE COUNCIL CHAMBERS IN THE TURNER VALLEY MUNICIPAL CENTRE AT 223 MAIN STREET N.E.

CALL TO ORDER

Mayor Straub called the Regular Meeting of Council to order at 7:00 p.m.

QUESTION AND ANSWER PERIOD

Nil

PRESENT

Mayor Marj Straub
Deputy Mayor Dona Fluter
Councillor Barry Williamson
Councillor Bob Cress
Councillor John Blakeman

CAO Stan Ogrodniczuk
Administration Manager Barb Savage
Utilities Manager Patti Kjinserdahl

ADOPTION OF AGENDA

2005-09-06-01 **Motion** by Deputy Mayor Fluter that the agenda be adopted as presented.

Carried

C05I06-01

DELEGATIONS

West Nile Coordinators – 7:03 p.m.

Nicole Roy and Norma Bruins were in attendance to present to Council, an update on the West Nile Program that some of the towns in the M.D. of Foothills take part in. This is the second year for this program and Turner Valley, Okotoks, High River and the M.D. of Foothills are participating once again. Nicole advised Council that they are monitoring 10 different locations in Turner Valley, and no trace of the West Nile virus has been found. There have been 3 human cases found in Alberta this year. Nicole and Norma advised that their positions would be finished at the end of September.

Nicole and Norma left the Council meeting at 7:07 p.m.

C05I06-02

BUSINESS ARISING OUT OF THE PREVIOUS MINUTES

Action Item List

The Action Items list was circulated to Council.

Councillor Cress stated that if Black Diamond does not need a public works building, then Turner Valley needs to proceed on our own to have one built. Discussion of a joint public works building has already been to the Liaison Committee and no decision was made; however there is another meeting scheduled for September 15th and a joint public works shop will be discussed again.

Talisman Energy

Council was presented with the report that they had received at the last meeting outlining alternatives for the donation of the Talisman money received for the access lease of their wells on the reservoir property, to organizations in the Turner Valley area,. The CAO advised Council that he and Councillor Blakeman had talked about using the annual lease dollars to purchase Talisman shares which could be owned by the Town of Turner Valley.

2005-09-06-02 **Motion** by Deputy Mayor Fluter that further discussion of purchasing Talisman Energy shares be tabled until the CAO has had the opportunity to investigate the option of the Town of Turner Valley purchasing Talisman shares and to bring back to Council, his recommendations.

Carried

Holmes Building Movers

A letter was received from Holmes Building Movers Ltd advising that they will be donating \$1,000.00 to the Turner Valley Food Bank in turn for removing the house from the reservoir site.

Delegations (continued)

Double D Developments – 7:15 p.m.

Mr. Terry Fenton and Mr. Don Beaton attended the Council meeting to request an amendment to their existing development agreement to allow the construction of an additional 9 lots to Phase III. Mr. Fenton is the engineer hired by Double D Developers and he advised that 5 of the 9 lots were pre-serviced last year. There were 30 lots that had been approved for subdivision in Phase III. Council asked about the drainage issue in the Cannon subdivision and whether or not the run off coming from the Double D storm retention pond was contributing to the problem. Mr. Fenton advised that Double D had put clay lining in a portion of the ditch and said they would be installing more of the clay liner further along the ditch.

The CAO advised there would have to be certain conditions attached to an amending agreement. Mr. Beaton stated that the rain has held up the paving of the subdivision.

Mr. Fenton and Mr. Beaton left the Council meeting at 7:32 p.m.

C05I06-03

ADOPTION OF MINUTES

The minutes of the Regular Meeting of Council held July 4, 2005 were circulated to Council.

The minutes of the Public Hearing held July 25, 2005 were circulated to Council.

The minutes of the Special Meeting of Council held July 25, 2005 were circulated to Council.

The minutes of the reconvened Special Meeting of Council were circulated to Council.

2005-09-06-03 **Motion** by Councillor Blakeman that the minutes of the Regular Meeting of Council held July 4, 2005 be adopted as presented.

Carried

2005-09-06-04 **Motion** by Councillor Cress the minutes of the Public Hearing held July 25, 2005 be adopted as presented.

Carried

2005-09-06-05 **Motion** by Deputy Mayor Fluter that the minutes of the Special Meeting of Council held July 25, 2005 be accepted as presented.

Carried

2005-09-06-06 **Motion** by Deputy Mayor Fluter that the minutes of the reconvened Special Meeting of Council held July 25, 2005 be adopted with the addition of Councillors Fluter and Williamson in attendance.

Carried

C05I6-04
UNFINISHED BUSINESS

Finding Agreement Workshop

Council was presented with a brochure for a Workshop that is being held for Constructive Collaboration for Communities. Deputy Mayor Fluter advised she would be interested in going and the CAO also stated he would be attending.

Moratorium on Subdivisions

The CAO discussed with Council the moratorium that had been put on subdivisions and said that the engineers are completing the engineering drawings and that the tender package should be completed soon. Once those are ready the town should be able to send out the Letter of Intent to the developers which would allow for the 30 day petition period. Once that is done and no petitions are received, the CAO said that the town should be in a position to allow subdivision applications to be received.

Time Capsule

The CAO brought Council up to date on a time capsule that the province is implementing for each of the municipalities. A large tube has been dropped off and the town is expected to insert what they feel would be of historical value to someone opening the tube in 100 years. These tubes will be buried at the legislative buildings in Edmonton. Some suggestions have been an In the Light of the Flares History Book, pictures and perhaps a diamond drill.

AUMA Convention 2005

The CAO suggested to Council that he make appointments with some of the Ministers during the AUMA convention. He thought the Ministers of Environment, Transportation, Energy and Alberta Community Development would be a good start. Council told the CAO to go ahead with the appointments.

The CAO also recommended to Council that they give consideration to attending the AAMD&C convention that is held in November as this convention deals more with the rural municipalities and that more of the Ministers attend this convention.

Appointment to Turner Valley Fire Department

Steve Teshima was at the Council meeting to request the appointment of the following members to the Turner Valley Fire Department:

- Darren McGonigle
- Christian Marchant
- Gaylon Lunn
- Gerry Bishop

Mr. Teshima informed Council that the new rescue vehicle should be here by the 23rd of September. He said the fire department is trying to get more of the fire fighters involved with the operations and also said that continued training is occurring with the Black Diamond fire department.

2006-09-06-07

Motion by Councillor Blakeman that the following personnel be appointed to the Turner Valley Fire Department:

- Darren McGonigle
- Christian Marchant
- Gaylon Lunn
- Gerry Bishop

Carried

Appointment to Marigold Library System

A request was received from the Marigold Library System to appoint Jane Toews as the representative for the Sheep River Community Library to the Marigold Board.

2006-09-06-08 **Motion** by Deputy Mayor Fluter that Jane Toews be appointed to the Marigold Library System as the Sheep River Community Library representative.

Carried

Foothills Country Hospice Society

A letter was received from the Foothills Country Hospice Society stating that they will be hosting a fundraising on November 25, 2005 on The Eagle 100.9 and they are looking for volunteers. Anyone interested is to contact them directly.

Mountains, Music and Memories

The Mountains, Music and Memories Committee is requesting Mayor and/or Councillors to volunteer to be judges for their Harvest Exhibit during the celebration on September 17th.

Council was to respond directly to the Committee if they are able to volunteer.

Sustainability Workshop

The CMHC Sustainability Workshop that had been scheduled for June and then cancelled due to the floods has been re-scheduled for October 1st and Council was asked who would be attending.

Mayor Straub, Deputy Mayor Fluter, and Councillor Williamson said they would be attending, along with the CAO.

Waiver of Flare n Derrick Hall Rental Fee

The Boys and Girls Club of the Diamond Valley are requesting that the rental fee for the Flare n Derrick be waived for an outreach program that they would like to offer in Turner Valley on two Wednesdays of the month after school. This program was previously held in the Turner Valley School gym; however due to some damage caused by the flooding this space is not available for the coming school year.

2005-09-06-09 **Motion** by Councillor Cress that Council waive the rental fees for the period of September 2005 to June 30, 2006, for use by the Boys and Girls Club Diamond Valley for an outreach program, on two Wednesdays of the month subject to the following conditions:

1. the damage deposit of \$150.00 is to be paid and retained until the end of June 2006,
2. the children are not to wear shoes or footwear that will leave black marks on the floor,
3. that they are willing to participate and provide volunteer hours if the town or a community group needs some help,
4. the hall is to be used on the same night of the week, i.e. Tuesday or a Wednesday,
5. the hall is to be left in the same condition as it is taken out in.

Carried

Draft Policy for Community Development Funding

Council was presented with a draft policy that staff can refer to when requested by groups or organizations to have the town sponsor or co sponsor community celebrations and events for either financial or non financial support. Council was being asked to review the policy and make recommendations. Councillor Williamson suggested that the town look at taking a percentage of revenue generated by any of the groups that would be benefiting from this policy. Staff will review the policy further and bring it back to Council for ratification.

C05I06-05
POLICIES AND BYLAWS

Bylaw Number 05-911

**BEING A BYLAW OF THE TOWN OF TURNER VALLEY IN THE PROVINCE OF ALBERTA TO
AMEND THE LAND USE BYLAW TO ADDRESS THE SETBACKS OF ACCESSORY BUILDINGS.**

2005-09-06-10 **Motion** by Councillor Cress that Bylaw Number 05-911 be given 1st reading and that the Administration Manager be authorized to proceed with the advertising of the Public Hearing to be held October 3, 2005.

Carried

Policy Number MP.D.03.01

A policy to ensure the safety of the public works employees.

2005-09-06-11 **Motion** by Deputy Mayor Fluter that Policy Number MP.D.03.01 be approved as submitted.

Carried

Policy Number MP.L.01.02

A policy to ensure a hazard assessment program is in place and maintained to ensure a safe and healthy workplace for its employees.

2005-09-06-12 **Motion** by Deputy Mayor Fluter that Policy Number MP.L.1.02 is approved as presented.

Carried

Policy Number MP.L.01.03

Under the Safety Policy there is a section dealing with general rules, and it was determined by the Safety Committee that this section required updating.

2005-09-06-13 **Motion** by Councillor Williamson that Section 4 of the Safety Policy, being the General Rules be updated as presented to Council.

Carried

Councillor Cress said he was concerned there is more than one person in the Public Works Department that has the authority to enforce any of the policies, and said that everyone should be under the Town Foreman. Councillor Cress was advised there is no Town Foreman, only Managers and that Randy Studd is the Public Works Manager and Patti Kjinserdahl is the Utilities Manager. Each of these Managers is responsible for anyone who works under them, but each is accountable for their own

departments. Ultimately the CAO is the overall person who makes the decisions and if one of the Managers has a problem that they cannot deal with, they go to the CAO.

C05I06-06

Administration Reports

The CAO submitted a written report to Council.

Council held a discussion on allowing current developers to submit an application for additional lots for the current phases they are developing.

2005-09-06-14

Motion by Deputy Mayor Fluter that Double D Developers and Turner Developments be allowed to submit applications for an additional 9 lots and 11 lots respectively and that these can be added to the current development phases subject to the following conditions:

- all municipal reserves in existing phases that requires a playground structure is to be completed,
- all existing phases are to be completed and c.c.c.'s are to be accepted and approved by the town,
- any other conditions that the CAO feels should be required.

Carried

C05I06-07

FINANCIAL REPORT

The Administration Manager presented an August month end financial report. Councillor Williamson commented that to date the report looks good as the town is well under budget. It was noted by administration that a lot of the capital transfers have not been completed yet and the financial status will change once that is done. The Administration Manager advised Council that the auditor will be out in the next week to do a review of the town's books. The CAO was to give a report to Council after the auditor has completed his review.

C05I06-07

COMMITTEE REPORTS

Calgary Regional Partnership Executive Committee

The minutes of the June 17th and July 29th, 2005 meetings of the Calgary Regional Partnership Executive Committee were circulated to Council. Mayor Straub advised Council that the towns of Turner Valley and Black Diamond would be hosting the Calgary Regional Partnership Executive Committee meeting in October and it would be held at the golf course.

Calgary & Region Waste Reduction Partnership

Deputy Mayor Fluter advised that she has been unable to attend the last couple of meetings; however the Utilities Manager has gone in her place.

Communities in Bloom

The Communities in Bloom judging went over very well and we are now waiting for our report card.

Diamond Valley Chamber of Commerce

The minutes of the June 8th and July 13th, 2005 minutes of the Diamond Valley Chamber of Commerce were presented to Council.

Disaster Services

Deputy Mayor Fluter gave a verbal report for the Disaster Services Coordinator and advised that Mr. Randy Tiller will be coming to Turner Valley September 26th, 2005. Dixie Simon had resigned as the

Disaster Social Services Manager and Sharon Shier had taken over for her; however she is also resigning and a replacement will have to be found. The Coordinator had attended a pandemic disaster seminar and will be bringing further information to Council at the next meeting.

Foothills Foundation

The minutes of the Foothills Foundation meeting held June 21, 2005 were presented to Council.

Foothills Regional Emergency Services Commission

The minutes of the Foothills Regional Emergency Services Commission meeting held May 25, 2005 were presented to Council.

Foothills Regional Services Commission

The minutes of the June 27th, 2005 meeting of the Foothills Regional Services Commission were circulated to Council.

Friends of the Turner Valley Pool Society

The minutes of the Friends of the Turner Valley Pool Society were circulated to Council.

Highwood Business Development Corporation

Councillor Williamson advised Council that a 2nd HBDC office is being created in Okotoks.

Municipal Planning Commission

The minutes of the Municipal Planning Commission meeting held June 29, 2005 were circulated to Council.

Sheep River Community Library

The minutes of the Sheep River Community Library Task Force Committee were presented to Council.

Councillor Blakeman advised Council that Mr. Wayne Page of Alberta Community Development has been working with the Task Force. He said that the anticipated partners are not coming forward to take part in the planning of a multi use facility. Councillor Blakeman stated that the committee has to fund raise \$350,000.00.

Sheep River Conservation Committee

The minutes of the Sheep River Conservation Committee meeting held July 13th, 2005 were circulated to Council.

Skateboard Adhoc Committee

The minutes of the Skateboard Adhoc Committee meeting were presented to Council.

Council had a discussion on the skateboard park and some of the problems with kids drinking and using drugs. The Protective Services Committee meets on September 7th and this will be discussed further at that time.

Subdivision and Development Appeal Board

The minutes of the Subdivision and Development Appeal Board meeting held June 15, 2005 were presented to Council.

Turner Valley Oilfield Society

The minutes of the Turner Valley Oilfield Society meetings held May 26th and July 28th, 2005 were circulated to Council.

Westend Regional Sewage Services Commission

The minutes of the Westend Regional Sewage Services Commission meeting held May 24th, 2005 were presented to Council.

2005-09-06-15 **Motion** by Councillor Williamson that the Committee Minutes and Reports be accepted and approved as presented to Council.

Carried

C05106-08
CORRESPONDENCE

The following correspondence was presented in a folder to Council for review:

- ✓ Minister of Municipal Affairs
- Alberta's Public Safety System

- ✓ Bow River Basin Council
- Thank you

- ✓ Calgary Health Region
- West Nile Virus

- ✓ The Energy Shop
- Thank you

- ✓ Legislative Assembly
- Review of Private Investigators and Security Guards Act.

- ✓ Little New York Daze
- Thank you

- ✓ Minister of Public Safety and Emergency
- Awareness

- ✓ Minister of Municipal Affairs
- West Nile Virus Grant

- ✓ Minister of Municipal Affairs
- Minister's Award for Municipal Excellence

- ✓ Town of Black Diamond
- Thank you

- ✓ Town of Black Diamond FCSS
- Thank you

- ✓ Turner Valley Gas Plant Committee

- Party at Gas Plant Site
- ✓ Turner Valley Gas Plant Committee
- Copy of letter to Minister Mar

2005-09-06-16 **Motion** by Councillor Blakeman that the correspondence be filed as received.

Carried

The CAO was instructed to forward a letter to Mr. Ron Johnson of Alberta Community Development requesting an update on the \$3 m. that has been designated for the gas plant.

C05I06-09
PROCLAMATION

Mayor Straub proclaimed the week of October 17 – 23, 2005 as Canada Citizenship Week in The Town of Turner Valley.

ADJOURNMENT

2005-09-06-17 **Motion** by Councillor Williamson that the Regular Meeting of Council adjourn at 9:26 p.m.

Carried

Mayor

Chief Administrative Officer