

MINUTES OF THE REGULAR MEETING OF COUNCIL HELD OCTOBER 17, 2005 AT 7:30 P.M. IN THE COUNCIL CHAMBERS IN THE TURNER VALLEY MUNICIPAL CENTRE AT 223 MAIN STREET N.E.

CALL TO ORDER

Mayor Straub called the Regular Meeting of Council to order at 7:30 p.m.

PRESENT

Mayor Marjorie Straub
Deputy Mayor Dona Fluter
Councillor Barry Williamson
Councillor Robert Cress
Councillor Harvey Schaffer
Councillor Teresa Dujay
Councillor John Blakeman

Administration Manager Barb Savage
Utilities Manager Patti Kjinserdahl
EDC Coordinator Monique LeBlanc
CAO Stan Ogrodniczuk
Director of Disaster Services Lyn Michaud

ADOPTION OF AGENDA

2005-10-17-01 **Motion** by Councillor Dujay that the agenda be adopted with the deletion of H12.

Carried

QUESTION AND ANSWER

Nil

C05J17-01

DELEGATIONS

Sheep River Community Library – presentation of 2006 budget -7:32 p.m.

Brenda Smethurst, Chairperson of the Sheep River Community Library Board attended the Council meeting along with Tracy Walshaw and Shaunene Bishop, to present their proposed 2006 budget. The budget they are submitting is requesting a 30% increase in the Turner Valley requisition over 2005. Reasons quoted are mainly for increased personnel hours and \$1500.00 to be provided to the Task Force Committee for expenses. Councillor Williamson asked if the membership was growing that would warrant an increase in the personnel hours. The representatives stated they didn't have the figures on this. They stated that the additional hours were required due to the front desk being busier and that the personnel on duty can't always be at the front and therefore there have been some incidences of theft.

2005-10-17-02 **Motion** by Deputy Mayor Fluter that the Sheep River Community Library Board 2006 proposed budget be forwarded to the budget meetings.

Carried

The Sheep River Community Library Board representatives left the Council meeting at 7:37 p.m.

C05J17-02

ACTION LIST

Councillor Williamson asked that the Action List be more specific to each of the items and to give up to date information as to the stage that the project is at.

The CAO informed Council that he has gone to the top accountant with Talisman to find out about the Town purchasing shares, as he has been unable to get a satisfactory answer from anyone else at Talisman.

Foothills Lions Club

The Foothills Lions Club submitted a letter to Council requesting that they be allowed to take on the responsibility of running the existing Hell's Half Acre campground starting on May 1, 2006 and would run it for a two year period ending October 1, 2007. The CAO presented a request for decision to Council.

2005-10-17-03

Motion by Councillor Williamson that the CAO be instructed to develop an agreement between the Foothills Lions Club and the Town of Turner Valley for the operation of the Hell's Half Acre campground for a two year period and outlining the expectations of each party.

Carried

DELEGATION – (continued)

Sheila Niles – presentation of quilt - 7:40 p.m.

Mrs. Sheila Niles had been invited to attend the Council meeting to present a quilt that she had made for the Family and Community Support Services (FCSS). The FCSS of Alberta had requested local FCSS programs to participate in the annual conference by creating a piece of fabric art that depicts the town's uniqueness. Mrs. Niles is an outstanding artist who paints, quilts and creates works that have been commissioned internationally and she had been approached by Sandra McCrone, the previous FCSS Director to see if she would be willing to make a piece of fabric art. She is donating the quilt to the Town of Turner Valley to be used at the annual FCSS conference, and then to be displayed by the town.

Mrs. Niles presented the quilt to Mayor Straub and was in turn presented with an honorarium and a certificate of appreciation from the Town of Turner Valley.

The Gateway Gazette was present and took pictures.

Mrs. Niles left the Council meeting at 7:53 p.m.

C05J17-03

ADMINISTRATION REPORTS

Public Works Manager

The Public Works Manager presented a written report to Council.

Utilities Manager

The Utilities Manager presented a written report to Council and answered various questions from Council in regards to the quality of the water and why there is a film on the water. The Utilities Manager stated if anyone is having problems with their water, to please let her know so she can investigate each case.

She presented the final West Nile report and the utility operator's summary for September 2005.

Disaster Services

The Director of Disaster Services submitted a written report to Council. He advised that he has not received any feedback from Council on the forms he had presented to them at the last meeting regarding the Pandemic. Council stated they would get this information to the Director by the next Council meeting. He stressed to Council that they need to deal with the employees within the town's organization.

Family and Community Support Services

A FCSS written report was presented by the Economic Development Project Coordinator. Deputy Mayor Fluter asked if the FCSS board has looked at encouraging a day care program to be offered in Turner Valley. The Coordinator stated that this item has been discussed at the Inter Agency level and if the

Parent Link application is approved, this could be something that this group could look at undertaking. The drawback is that there are very stringent guidelines established by the province for this type of business and home makers will take less money for child care rather than go through the hoops in operating a licenced day care.

Economic Development Project Coordinator

The Economic Development Project Coordinator submitted a written report to Council, and passed around a couple of samples for a new town logo. She updated Council on the community sign and facility signage.

Fire Department

Mr. Steve Teshima was at the Council meeting to keep Council posted on what has been happening with the Turner Valley fire department. He said that the new fire vehicle is due on October 19, 2005. Meetings and training for everyone is going well, and a vehicle extrication course is on going at the M.D. office. There was a Chinooks Chiefs meeting held October 13th at the M.D. office. An application for a new recruit has been received. The annual food drive is scheduled for November 14th in Turner Valley and November 15th in Black Diamond. There currently are 12 appointed members on the fire department.

Administration Manager

The Administration Manager submitted a written report to Council. Council did not have any objection to the Administration Manager's last day of work extending beyond the end of October.

CAO

The CAO presented a written report to Council.

2005-10-17-04 **Motion** by Councillor Schaffer that the Administration Reports be accepted as received and filed.

Carried

C05J17-04
ADOPTION OF MINUTES

The minutes of the Regular Meeting of Council held October 3, 2005 were circulated to Council.

2005-10-17-05**Motion** by Councillor Dujay that the minutes of the Regular Meeting of Council held October 3, 2005 be accepted and approved as submitted.

Carried

The minutes of the Public Hearing held October 3, 2005 were presented to Council.

2005-10-17-06**Motion** by Councillor Williamson that the minutes of the Public Hearing held October 3, 2005 be accepted and approved as received.

Carried

C05J17-05
UPCOMING MEETINGS TO BE SCHEDULED

Council advised that they have scheduled their next strategic planning meeting for October 24th, at 6:00.p.m.

C05J17-06
NEW BUSINESS

Heritage Tree Foundation of Canada

Council was presented with a letter from the Heritage Tree Foundation of Canada explaining the purpose of the Foundation and asking Council to support their program in the following ways:

- ✓ Pay for plaques placed on Heritage Trees in Turner Valley,
- ✓ Consider placing a nomination form in the paper
- ✓ Recommend a community member to participate on the Regional Selection Committee.

2005-10-17-07Motion by Councillor Dujay that Council support the Heritage Tree Foundation by:

- ✓ Paying for 10 plaques to be placed on Heritage Trees in Turner Valley,
- ✓ Paying for the placement of a nomination for in the newspaper
- ✓ Along with the nomination form, request if any residents are willing to be part of the Regional Selection Committee.

Carried

Foothills Cemetery Board

A letter was received from Janie Fluter advising that she would be resigning from the Foothills Cemetery Board.

2005-10-17-08Motion by Councillor Schaffer that Council accept the resignation of Janie Fluter from the Foothills Cemetery Board.

Carried

Turner Valley Gas Plant Committee for a Safe Historic Site

Council was presented with a letter from Roxanne Walsh, member of the Turner Valley Gas Plant Committee for a Safe Historic Site advising Council of the information session they will be hosting on October 25th, 2005. Councillor Blakeman advised he would be attending as a Turner Valley resident only and not as a Turner Valley Councillor. The rest of Council said they would not be able to attend.

Hanhart Planning Services

Mr. Steve Hanhart submitted a letter to Council advising that he would be resigning as of the end of December as planner for the Town of Turner Valley.

2005-10-17-09Motion by Deputy Mayor Fluter that Council accept the letter of resignation from Mr. Steve Hanhart.

Carried

Council asked if there were plans in the works to hire someone to do the planning services for the Town of Turner Valley and the CAO advised that another individual has been asked.

Utility Reserve

A request for decision was given to Council advising there is an amount of \$10,100.00 that had been allocated to an accrued accounts payable account at the end of 2004, to provide for funding to pay for outstanding power and gas utility costs that could have become due in 2005. The Town through the AUMA, entered into a contract with Nexen commencing February 2004 for the delivery and cost of utilities and it was stated at the time that the previous utility companies would be going back through their utility

billings and could be billing amounts to the municipalities due to fluctuations in the utility costs that occurred prior to February 2004 and also for incorrect billings that had occurred. This did not come to pass and the auditor is advising that this money be put to the utility reserve.

2005-10-17-10 Motion by Councillor Williamson that the Administration Manager be instructed to allocate the amount of \$10,100.00 of 2004 estimated utility costs to the utility reserve and reverse the accrued accounts payable account. If Council decides they want these funds allocated to another reserve after the year end is completed, it can be done at that time by a motion.

Carried

Resource Recovery Grant

The Utilities Manager presented a request for decision to Council to re-allocate the funds that have been approved by Alberta Environment for the Resource Recovery Grant for the recycling depot, from building expansion to equipment expansion. The request stated that new balers would give the town the ability to process materials as they enter the facility whereby reducing the need to store material waiting to be processed and extra staff time. This would also allow the town to expand materials that can be accepted at the depot. Alberta Environment has been contacted regarding this request and has no objections to it.

2005-10-17-11 Motion by Councillor Williamson that Council approve the redesignation of the Alberta Environment grant funding for the recycling depot from expansion of the building to expansion of equipment, subject to written approval being received from Alberta Environment.

Carried

2006 FCSS Funding Agreement

Each year the Province of Alberta requires the Town to enter into an agreement for government funding for the Turner Valley FCSS program. The 2006 funding allocation will be \$34,100.00 which is a 1.25% increase over 2005. The Town must contribute 20% of this portion.

2005-10-17-12 Motion by Deputy Mayor Fluter that the CAO be authorized to sign and execute the 2006 FCSS funding Agreement with the Province of Alberta for the \$34,100.00 funding allocation.

Carried

Sheep River Conservation Committee River Valley Management Plan

A draft letter had been received from Maureen Lynch, a member of the Sheep River Conservation Committee requesting that Council endorse it to be forwarded to the M.D. of Foothills. The letter is requesting that the M.D. of Foothills give consideration to participating in the River Valley Management Plan.

2005-10-17-13 Motion by Deputy Mayor Fluter that Council has no objections to the Sheep River Conservation Committee forwarding a letter to the M.D. of Foothills requesting that they participate in the River Valley Management Plan and that the Mayor of Turner Valley sign the letter along with the Mayor of Black Diamond.

Carried

Councillor Williamson made the recommendation that Talisman and Alberta Community Development should be invited to take part in the River Valley Management Plan.

Atco Gas and Fortis Franchise Fees

The CAO presented a request for decision to Council advising that the utility franchise fees for Fortis Alberta and Atco Gas are up for renewal if Council wishes to increase them. The existing franchise fee for Atco Gas is 10% and for Fortis Alberta is 5%.

2005-10-17-14Motion by Councillor Williamson that Council not increase the franchise fees for Atco Gas for 2006.

Carried

2005-10-17-15Motion by Councillor Dujay that Council not increase the franchise fees for Fortis Alberta for 2006.

Carried

Scase & Lively Professional Accountants

Council was presented with the Terms of Engagement Letter from the town's auditors, Scase & Lively. This is the standard agreement letter outlining their auditing expectations for the Town of Turner Valley and to confirm that this is what the town's expectations are.

2005-10-17-16Motion by Councillor Williamson that the CAO be instructed to sign and execute the Terms of Engagement Letter with Scase & Lively Professional Accountants, for the 2005 audit year.

Carried

**C05J17-07
POLICIES AND BYLAWS**

Bylaw Number 05-914 – to amend the Land Use Bylaw to reduce side yard setbacks for the R-1X

District

BEING A BYLAW OF THE TOWN OF TURNER VALLEY, IN THE PROVINCE OF ALBERTA TO AMEND THE LAND USE BYLAW.

2005-10-17-17Motion by Councillor Williamson that Bylaw Number 05-914 be given 1st reading and that the Administration Manager is instructed to proceed with the advertising of the Public Hearing for November 7th, 2005.

Carried

Bylaw Number 05-913 – to amend the Land Use Bylaw to include an exception clause for a welding business at 109 Sunset Boulevard SE

BEING A BYLAW OF THE TOWN OF TURNER VALLEY, IN THE PROVINCE OF ALBERTA TO AMEND THE LAND USE BYLAW.

2005-10-17-18Motion by Councillor Schaffer that Bylaw Number 05-913 be given 2nd reading.

Carried

2005-10-17-19 Motion by Councillor Williamson that Bylaw Number 05-913 be given 3rd reading.

Carried

C05J17-08

COMMITTEE REPORTS AND MINUTES

Calgary Regional Partnership

Mayor Straub advised that Turner Valley is hosting the next CRP meeting on October 21st, at the Turner Valley Golf and Country Club.

Diamond Valley Chamber of Commerce

The minutes of the September 14th, 2005 meeting of the Diamond Valley Chamber of Commerce were circulated to Council.

Family and Community Support Services

The minutes of the Family and Community Support Services meeting held October 11, 2005 were presented to Council, showing the recommended funding approvals.

Foothills Cemetery Board

Councillor Schaffer advised Council that a special meeting of the Foothills Cemetery Board was to be held to discuss issues for the 2006 budget.

Foothills Foundation

The minutes of the Foothills Foundation meeting held June 21, 2005 were circulated to Council.

Foothills Regional Services Commission

The minutes of the Foothills Regional Services Commission meeting held August 29th, 2005 were presented to Council.

Health and Safety Committee

The minutes of the Health and Safety Committee meeting held September 15, 2005 were circulated to Council.

Protective Services Committee

The minutes of the October 12, 2005 Protective Services meeting were presented to Council. Deputy Mayor Fluter advised Council that the Special Constable had been instructed, as per Council's motion, to proceed with the advertising and hiring of a bylaw officer. The month end report for September was presented to Council. Deputy Mayor Fluter also stated that the Town should be looking at a mutual aid agreement with the Village of Longview.

Councillor Williamson stated that the Turner Valley Special Constable doing speed control on the traffic coming into town, rather than leaving town is very effective and makes the town look good in trying to educate the public.

Sheep River Community Library

Councillor Blakeman stated that the business plan for the new library building has been completed and was submitted to the Library Board. Representatives of the Library Board will be contacting both Towns to make a joint presentation.

Sheep River Conservation Committee

The minutes of the Sheep River Conservation Committee held September 14, 2005 were circulated to Council.

Turner Valley Oilfield Society

The minutes of the Turner Valley Oilfield Society meeting held July 28th, 2005 were presented to Council.

Councillor Report

Councillor Williamson reported on the meeting that had been held in Canmore on the sustainable planning issue, The Natural Step. He stated he was glad he went to the meeting and found that there are many ways that everyone can work together. He said he felt that natural step means getting in step with nature and that we need to be concerned with future survival and need to concentrate on reducing water consumption. Councillor Williamson said that he did not think that municipalities will have a choice, that it will be something that will be mandated.

Council had a discussion on the Natural Step planning issue and Deputy Mayor Fluter stated there is a 6 months program that can be arranged with trained consultants. She requested that it be added to the Action List.

2005-10-17-20 Motion by Councillor Dujay that Council accept all of the Committee reports and minutes as presented.

Carried

**C05J17-09
CORRESPONDENCE**

The following correspondence was presented to Council in a folder for viewing:

- ✓ The Oilslick – Oilfields High School Newsletter October 6, 2005 Volume II, Issue 3
- ✓ Diamond Valley Chamber of Commerce October 2005 Newsletter
- ✓ Mountains, Music & Memories Harvest Festival 2005 – Thank You
- ✓ Cowboy Heritage Tourism Innovation Partnership – Newsletter October 2005
- ✓ Diamond Valley Chamber of Commerce September 2005 Newsletter

2005-10-17-21 Motion by Deputy Mayor Fluter that the correspondence be filed for information.

Carried

**C05J17-10
IN CAMERA – 9:12 p.m.**

2005-10-17-22 Motion by Deputy Mayor Fluter that Council go In Camera to discuss the following matters:

- ✓ Fire Department
- ✓ Disaster Services
- ✓ Special Constable.

Carried

2005-10-17-23Motion by Councillor Dujay that the Regular Meeting of Council resume at 9:50 p.m.

Carried

2005-10-17-24Motion by Councillor Blakeman that the CAO be instructed to contact the property owners in the Cannon subdivision that are experiencing drainage problems to find a workable solution to rectifying the drainage issue and to come to a consensus on sharing the costs.

Carried

The CAO is to provide Council with his recommendation as to where the town's portion of the costs is to come from.

C05J17-11
ADJOURNMENT

2005-10-17-25Motion by Councillor Dujay that the Regular Meeting of Council adjourn at 9:52 p.m.

Carried

Mayor

Chief Administrative Officer