

Minutes

**REGULAR MEETING OF TURNER VALLEY TOWN COUNCIL
HELD IN THE TURNER VALLEY COUNCIL CHAMBERS
FEBRUARY 19,2008**

PRESENT

Mayor Dona Fluter

Councillors: Barry Williamson, Garry Pollock, Nathan Jones, David Roberts, Gary Rowntree

CAO - Stan Ogrodniczuk

Executive Assistant - Liza Nicholls

Finance Manager – Leana Ashbacher

Public Works Manager – Randy Studd

Peace Officer – Trevor Bowman

Bylaw Officer in training – Chris Hutchinson

6:55 pm - Swearing in of new Councilor Gary Rowntree by Executive Assistant Liza Nicholls

MEETING CALLED TO ORDER BY MAYOR DONA FLUTER AT 7:00 PM

1. AGENDA

1- MOTION by Councillor Barry Williamson to accept agenda with additions – CARRIED

2. ADOPTION OF MINUTES

2- MOTION by Councillor Garry Pollock to accept minutes of February 04 – CARRIED

3. QUESTION AND ANSWER (15 minutes)

INQUIRY - A:

A resident asked council if garbage bins and bags for pet owners be put on Friendship Trail. Black Diamond has theirs in place already.

RESPONSE:

Public Works Manager advised resident that he would look into this for her.

4. DELEGATIONS

a) Garden Club

The Garden Club explained some of the issues it had in 2007 with the selection of flowers. Public Works Manager agreed to meet with the garden club and discuss concerns. A suggestion was made by council for the Garden Club to meet with Brenda (Blooming Flowers)

5. POLICIES AND BYLAWS n/a

- a) **Bylaw 08-941** – The Bylaw cited as the Dunham Area Structure Plan Bylaw be amended for the approximately .89 hectares (+ / - 2.2 acres), which includes amending the illustration of “Figure 7 - Development Concept,” to provide for “Low Density Residential” and to show a single road with cul de sac with direct access to Dunham Lane NW

- 1st Reading

**3- MOTION by Councillor Barry Williamson to pass 1st reading. – CARRIED
(Gary Rowntree and Nathan Jones abstained from vote)**

- b) **Bylaw 08-942** - Amending the Land Use Map of Land Use Bylaw 03-869 by re-designating lands described as Lot 7, Block 20, Plan 811 0560 and Block 20, Plan 8110560 from Highway Commercial District (C-HWY) to Residential General Single Detached District (R-1X).

- 1st Reading

4- MOTION by Councillor David Roberts to pass 1st reading. - CARRIED

- c) **Bylaw 937-08** – Being a bylaw of the Town of Turner Valley to provide for the licensing regulations and control of Dogs and Cats in the Town of Turner Valley. Whereas Council for the Town of Turner Valley has deemed it advisable to pass a bylaw dealing with regulating dogs and cats; and whereas Section 7 of the Municipal Government Act 1994 R.S.A. Chapter M26.1 allows Council to pass bylaws respecting the control of domestic animals. All previous bylaws relating to Dog and Cat Licensing rescinded.

- 1st Reading

5- MOTION by Councillor George Wallace to pass 1st reading. – CARRIED

6- MOTION by Councillor George Wallace to pass 2nd reading. – CARRIED

7- MOTION by Councillor George Wallace to hold 3rd reading – CARRIED

8- MOTION by Councillor David Roberts to pass 3rd reading. - CARRIED

- d) **Bylaw 938-08** – Being a bylaw of the Town of Turner Valley in the Province of Alberta to provide for the regulating and licensing of all Businesses carried on or within the Town of Turner Valley. Whereas Council of the Town of Turner Valley in the Province of Alberta deems it necessary to regulate and license businesses operating within the corporate limits of the town; Whereas the Municipal Government Act, being Chapter M-26 of the Revised Statutes of Alberta 2000 and amendments thereto provide that a Council may pass bylaws pertaining to the control and regulating of businesses. All previous bylaws relating to Business Licensing rescinded.

- 1st Reading

9- MOTION by Councillor Gary Rowntree to pass 1st reading. – CARRIED

10- MOTION by Councillor David Roberts to pass 2nd reading. – CARRIED

11- MOTION by Councillor Barry Williamson to hold 3rd reading – CARRIED

12- MOTION by Councillor Garry Pollock to pass 3rd reading. – CARRIED

- e) **Bylaw 940-08** - Being a bylaw to regulate and abate nuisance and unsightly premises and to require timely snow removal within the Town of Turner Valley; whereas Section 7 of the Municipal Government Act, R.S.A. 2000, Chapter M-26 permits the Council to pass bylaws respecting nuisances, including unsightly property; the safety, health and welfare of

people; and the protection of people and property and timely removal of ice & snow from the sidewalks located within the Town of Turner Valley.

- 1st Reading

- 13- MOTION by Councillor Barry Williamson to pass 1st reading. – CARRIED
14- MOTION by Councillor Nathan Jones to pass 2nd reading. – CARRIED
15- MOTION by Councillor Dave Roberts to hold 3rd reading – DEFEATED

- f) **Bylaw 939-08** – Being a bylaw of the Town of Turner Valley in the Province of Alberta to regulate pedestrian/vehicle traffic within the corporate boundaries of the Town of Turner Valley. Whereas the *Traffic Safety Act* authorizes a municipal council to pass bylaw pertaining to general traffic regulation in that municipality, which bylaws shall not be inconsistent with that Act; whereas the *Municipal Government Act*, provides that a Municipality may pass Bylaws for the peace, order, and good government of the Municipality and for providing for the health, safety, and welfare thereof and for the regulating, and controlling of transport trucks

- 1st Reading

- 16- MOTION by Councillor Barry Williamson to pass 1st reading. – CARRIED
17- MOTION by Councillor Nathan Jones to pass 2nd reading. – CARRIED
18- MOTION by Councillor Garry Pollock to hold 3rd reading – CARRIED
19- MOTION by Councillor George Wallace to pass 3rd reading. - CARRIED
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6. NEW BUSINESS

ITEM A :

Earth Hour March 29 between 8:00 pm and 9:00 pm

DECISION :

- 20- MOTION by Councillor Nathan Jones to advertise on web and radio - CARRIED

ITEM B :

Proposed construction – Foothills Cemetery (costs)

DECISION:

- 21- MOTION by Councillor George Wallace to table until we have more clarity on division of costs from MD - CARRIED

ITEM C:

Resignation from Diane deLauw – Sheep River Community Library Board

DECISION:

- 22- MOTION by Councillor Barry Williamson to advertise in paper and on web for 2 new members at large – CARRIED
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7. OLD BUSINESS CARRIED FORWARD

- a) 16th Avenue Maintenance – CAO
2007/11/05 – applied to have 16th Avenue classified as a resource road
2008/01/08 – application submitted by Roy R. McLean
(Municipal District of Foothills No 31) (see new business item 7 f)

2008/02/04 – no new information

b) Dunham Lane NW – CAO

2007/11/05 – in process of having road annexed

2008/01/08 – When construction completed, developers to have road rebuilt to previous standards (gravel only) then town will proceed with annexation

c) Encroachment Agreement with MD of Foothills #31 resident – CAO and Lawyers

2007/09/04 – Councillor Dona Fluter spoke to resident – need to write letter advising resident that building must be removed by December 31, 2007.

2007/09/17 – letter has been sent to resident – no response

2007/11/05 – CAO to write final letter to resident

2008/01/08 – no response from resident

2008/01/08 - 11- MOTION by Garry Pollock for CAO to proceed legally

CARRIED

2008/01/21 – sent to lawyers office

d) Government Relations Advisory Committee to Report on the Oil & Gas Industry Reclamation Clean-up – Committee Members

Committee to meet and write Terms of Reference, etc. and present to Council for Discussion/Approval – In Progress, two meetings have been held.

2007/08/31 Current council decided to leave this to the newly appointed council

2007/09/17 – per Council- lots of interest from everywhere regarding this issue.

e) L.A.B / Home Hardware / Long term Local Businesses - Council and EDC committee

2007/09/04 – Councillor Barry Williamson will check with Community Futures to see if anything can be arranged for a farewell and include Town Council.

2007/09/17 – no response to date from Monique (Community Futures)

2007/11/05 – Executive Assistant will contact Wolfpack Studios to create plaques. We will book Flare n' Derrick for event, arrange food and drinks. Bev Goble will be contacted to help get word out to residents.

2007/12/03 - Wolfpack does not make plaques. They simply draw up the design for you. Nathan knew the following company and had the plaques done Terry Brown with Express Badges. They are currently at the town office and look great.

2008/01/08 – Nathan/Barry/George - Economic Development Committee to organize this event. Need to contact volunteer resident to assist.

2008/01/08- 12- MOTION by Councillor Garry Pollock for EDC to organize event

CARRIED

8- MOTION by Councillor Garry Pollock for EDC to organize event and have a date set prior to March 01, 2008 - **CARRIED**

2008/02/04 – need to discuss progress

f) Royalite Way SE and Bailey Hill Sewage Line - CAO

2007/11/05 – in process of tendering

2008/01/08 – tender results in for sewer replacement lines from MPE Engineering Ltd. (new business item 7e)

2008/02/04 – steps ahead

➤ tender accepted

➤ Bylaw to proceed with Local Improvement Tax

➤ Costs both to Town and residents

2008/02/19 – letters to be sent to residents informing them of payments structure – 1st reading of bylaw will be March 03, 2008. Must be handled as a Local Improvement Tax and cannot be added or included on Utility Billing. Local Improvement can be paid out, on TIPP and paid monthly with taxes, or paid annually.

2008/02/22 – letters were sent to residents with a printout of MGA section, payment options and breakdown.

g) Cemetery Budget

9- MOTION by Councillor Garry Pollock to table cemetery budget until next meeting – **CARRIED**

10- MOTION by Councillor George Wallace to accept Cemetery Budget – **CARRIED**

h) Letter from MD regarding expansion of the cemetery

2008/02/04 – Table until more clarity on cost is received from MD

2008/02/19 – Another letter received but still regarding construction but not division of costs

- i) Letter from Friends of the Pool Society regarding future of pool, repairs, upgrades required etc.

2008/02/04 – table item until discussed further

2008/02/19 - will discuss this at Committee as a whole March 03,2008

- j) Hugh McConnell – Water Policy

2008/02/04 – Review of water policy required

2008/02/19 – decision made by council to have Liza Nicholls write letter to Hugh McConnell clarifying the town policy.

23- MOTION by Councillor Garry Pollock to keep policy as is and supply water only to residents on the property they reside. - CARRIED

8. PROGRESS REPORT ON CURRENT OR PROPOSED PROJECTS

9. ADMINISTRATION REPORTS

- a) Public Works & Utilities & Recycle

- Utility report February 19, 2008

- Alberta Environment's Waste Education Framework: Towards a zero Waste Society 2008-2011



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- b) Disaster Services

- c) FCSS

- Parent Link coming for March 03 delegation.

- d) Fire Department

- Glen Baxter is the new Safety Codes Officer for Turner Valley

- e) Turner Valley Protective Services

- Trevor Bowman introduced to council Mr. Chris Hutchinson as our new Bylaw Officer in training.

- f) Finance Manager

- require motion to pass 2008 Operating Budget



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24- MOTION by Councillor Barry Williamson to accept 2008 Operating Budget - CARRIED

- g) Chief Administrative Officer

- discussed Raw Water Reservoir
- JKR – Royalite and Bailey Hill
- Web page updates – Craig Clark to assist



h) RCMP Mayor's Quarterly Report

25- MOTION by Councilors Barry Williamson to accept all reports - CARRIED

10. **COMMITTEE REPORTS AND MINUTES**

a) Nathan Jones

- Diamond Valley Chamber of Commerce minutes of January 9, 2008
- Chamber of Commerce agenda for Feb 13 meeting

 
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b) Dona Fluter

- Turner Valley Oilfield Society Minutes of November 22/07
- Westend Regional Sewage Services Commission minutes January 22/08
- BRBC L&P Committee Hosts: Riparian Land Management :Emerging Trends Workshop Feb 22 9:00am – 12:00 noon

  
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c) Garry Pollock

- The Sheep River Library has a new Librarian and also requires 3 more members at large from Turner Valley and 1 from Black Diamond to sit on the Board
- Liza Nicholls will send a letter to both Brenda and Diane thanking them for the good job they did while on the Library Board.

d) Barry Williamson

e) George Wallace

- Cemetery Foothills Balance sheet as at 2007/12/31
- Cemetery Budget for 2008 and revised 3 year plan

 
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f) David Roberts

g) Health, Safety and Risk Control Committee

26- MOTION by Councilors Barry Williamson to accept all committee reports - CARRIED

11. **UPCOMING MEETINGS/ITEMS COUNCIL MUST MOTION and SCHEDULE**

27 - MOTION by Councillor Nathan Jones to take a break at 8:30 pm- CARRIED
28 – MOTION by Councillor Barry Williamson to return from break at 8:50 pm– CARRIED

12. IN CAMERA

29– MOTION by Councillor Gary Rowntree to go ‘In Camera’ with CAO Stan Ogrodniczuk and Planner Jonathan Yuen - Executive Assistant Liza Nicholls left building at 8:55 pm - CARRIED
Robert Street reclassification
30– MOTION by Councillor Barry Williamson to come out of ‘In Camera’ at 9:20 pm-CARRIED

31– MOTION by Councillor David Roberts to give 3rd reading to bylaw 08-936 changing zoning from R1 and R-1X to DC4 - CARRIED

13. INFORMATION ITEMS & Correspondence (hard copies in correspondence file)

- a. BlueCurl “Power Smart” provider
- b. Crimestoppers Gala event March 27, 2008
- c. Best of Buzz



14. ADJOURNMENT

32– MOTION by Councillor Barry Williamson to adjourn at 9:28 pm – CARRIED

MAYOR

CHIEF ADMINISTRATIVE OFFICER