



C080616

COUNCIL MINUTES

**REGULAR MEETING OF TURNER VALLEY TOWN COUNCIL
HELD IN THE COUNCIL CHAMBERS
223 MAIN STREET NE**

**on
JUNE 16, 2008 at 7:00 p.m.**

MEETING CALLED TO ORDER BY MAYOR DONA FLUTER AT 7:00 pm

PRESENT

Mayor	Dona Fluter
Councillors	Barry Williamson Garry Pollock David Roberts Gary Rowntree Nathan Jones George Wallace
Chief Admin. Officer	Stan Ogrodniczuk
Executive Assistant	Liza Nicholls
Dev. Officer/Planner	Jonathan Yuen
Finance Manager	Leana Ashbacher

1. ADOPTION OF THE AGENDA

1- MOTION by Councillor Rowntree to adopt the agenda with change (Administration reports to be heard after Adoption of minutes)- CARRIED

QUESTION AND ANSWER

Inquiry – A:

A resident questioned council about a letter she had written to council that hadn't been responded to yet.

Response:

The CAO replied that a motion is required by council before responding to this inquiry. A letter should follow shortly.

Inquiry – B:

A resident was concerned about a property where the bylaw had not been followed with respect to height restriction of roofline. She commended the town for enforcing the bylaws stronger with builders.

2. DELEGATIONS

a) Cheryl Dobbyn – Animal Shelter

Cheryl Dobbyn did a short presentation on the proposed Animal Shelter. She asked council if someone could volunteer to be on the committee and if Turner Valley would act as the Coordinators for this committee. The CAO confirmed he would have his assistant construct the letters and send them to the surrounding communities involved in this project. The letters would ask for the councils to select a councilor from each of the communities to best represent the Animal Shelter Committee. Garry Pollock volunteered to represent Turner Valley.

Cheryl Dobbyn informed council that a society has already been registered but is currently sitting dormant.

b) Tanis Downey – Signage Committee Chair



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Tanis Downey's presentation was on the proper installation of signage for businesses in both Turner Valley and Black Diamond. Different suggestions were made as to the signs that can be made that would draw people into stopping and visiting the towns instead of just driving by. Black Diamond will be revisiting the sign bylaw again in September. She suggested Turner Valley should also address this issue prior to September.

3. ADOPTION OF THE MINUTES

a) Adoption of minutes May 20, 2008



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2- MOTION by Councillor Pollock to adopt minutes of May 20, 2008 – CARRIED

b) Adoption of minutes June 02, 2008



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3- MOTION by Councillor Williamson to adopt minutes of June 02, 2008 - CARRIED


4. ADMINISTRATION REPORTS

a) Public Works & Utilities & Recycle


b) Emergency Management Services

c) FCSS

- minutes of May 18, 2008


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- minutes of May 28, 2008


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d) Fire Department


- a) Training will be taking place all summer and new recruits will be coming in September. Still accepting applications.
- b) July 11 Red Knights Pancake breakfast and TVFD open house
- c) July 11 - tentative Family fun night at the pool with the fire dept.
- d) Wildland firefighting course open to other departments in June.
- e) Vehicle extrication course in September open to other departments as well
- f) TVFD now has a licensed NAPD (National Academy of Professional Driving) instructor. Capable of training and certifying all Emergency vehicle operators as well as Public Works vehicle operators.
- g) Glen is now a certified safety inspector
- h) TVFD is ok with raising the height restrictions on homes

e) Turner Valley Protective Services

- a) The 2nd Peace Officer we hired has now left – We have hired another new Peace Officer who will be working on bylaw issues until he has completed his remaining 3 courses to before being sworn in.

f) Finance Manager

a) May 2008 report


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g) Chief Administrative Officer

- a) Issue with a house on the hill and water runoff
- b) Royalite and Bailey costs are lower than originally anticipated
- c) Letter from Mrs. Mikkelson
- d) Reservoir operating very well
- e) Discussion will probably happen between the developer and a resident regarding a fence in between his property and the other residents. The fence in question is on the developers land and belongs to him.

h) RCMP Mayor's Quarterly Report

5. POLICIES AND BYLAWS

- a) BEING A BYLAW 957-08 of the Town of Turner Valley, in the province of Alberta, to impose a local Improvement tax to raise revenue to pay for the Robert Street Pavement the Council of the Municipality has decided to issue a by-law pursuant to Sections 397 and 405 of the Municipal Government Act to authorize imposing a local improvement tax to raise revenue to pay for the Robert Street Pavement Project.



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- 5- MOTION by Councillor Williamson to pass 1st reading – CARRIED- 1 No vote – Councillor Wallace
6- MOTION by Councillor Pollock to pass 2nd reading – CARRIED – 1 No vote – Councillor Wallace
7- MOTION by Councillor Roberts to have 3rd reading – 1 No vote – Councillor Wallace
(third reading to be done in special meeting)

- b) BEING A BYLAW 956-08 of the Town of Turner Valley, in the province of Alberta, to impose a local Improvement tax to raise revenue to pay for the Robert Street Sewer Line replacement project the Council of the Municipality has decided to issue a by-law pursuant to Sections 397 and 405 of the Municipal Government Act to authorize imposing a local improvement tax to raise revenue to pay for the Robert Street Sewer Line Replacement Project.



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- 8- MOTION by Councillor Rowntree to pass 1st reading – CARRIED – 1 NO vote – Councillor Wallace
9- MOTION by Councillor Williamson to pass 2nd reading – CARRIED – 1 No vote – Councillor Wallace
10- MOTION by Councillor Roberts to have 3rd reading – 1 No vote – Councillor Wallace
(third reading to be done in special meeting)

- c) Proposal: The applicant is requesting that Town Council adopt the Everwood Estates Conceptual Scheme (“Outline Plan”). The Conceptual Scheme is not a statutory plan. Rather, it is a document which when adopted, provides guidance respecting subdivision and development of the Everwood Estates Subdivision. (map)



Everwood Estates
Outline Plan - Staff Report

- 11- MOTION by Councillor Wallace to approve map as per recommendations-CARRIED

- d) BEING A BYLAW # 948-08 of the Town of Turner Valley to regulate and manage waste whereas the Municipal Government Act S.A. 1994, c. M-26.1 provides that Council may pass bylaws for municipal purposes respecting the safety, health and welfare of people, the protection of people and premises,

nuisances, services provided by or on behalf of the municipality, and the enforcement of bylaws



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12- MOTION by Councillor Roberts to pass 3rd reading- CARRIED

e) The intent of Bylaw 08-952 is to amend the Land Use Map of the Land Use Bylaw by redesignating approximately 45.21 acre of lands described as Part NE ¼ Sec. 1, Twp. 20, Rge. 3, W5M from Urban Reserve (UR) to a combination of Residential General Detached District (R-1X), Residential Multi Unit District (R-3) Municipal Reserve (MR) and Commercial Business (CB)



Bylaw 08-952 - 2nd
Reading - Staff Report

13- MOTION by Councillor Williamson to table this item until next meeting - CARRIED

f) BEING A BYLAW # 950-08 OF THE TOWN OF TURNER VALLEY RESPECTING WATER AND SEWER UTILITY SYSTEMS WHEREAS the Town of Turner Valley, being a Municipal Corporation in the Province of Alberta, owns and operates a water and sewer system as public utilities for the purpose of supplying and distributing water to residents, industrial and commercial users, for fire protection and to all other property owners in the Town of Turner Valley and subject to Council approval to property owners outside the Town boundaries and operate a sewage system for the disposal of sewage waste from residents, industrial and commercial users and to all other property owners in the Town of Turner Valley and subject to Council approval to property owners outside the Town boundaries



Bylaw 950-08 Water
and Sewer.doc

14- MOTION by Councillor Rowntree to pass 3rd reading- CARRIED

g) BEING A BYLAW 958-08 of the Town of Turner Valley in the Province of Alberta to establish a Municipal Emergency Management Agency whereas the Council of the Town of Turner Valley is responsible for the direction and control of its emergency response and is required, under the Emergency Management Act, Chapter E-6.8, Disaster Services Amendment Act, 2007, to appoint an Emergency Management Agency and to establish and maintain a Municipal Emergency Management Agency



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15- MOTION by Councillor Wallace to pass 1st reading – CARRIED

16- MOTION by Councillor Pollock to pass 2nd reading – CARRIED

17- MOTION by Councillor Williamson to have 3rd reading – CARRIED

18- MOTION by Councillor Roberts to pass 3rd reading – CARRIED

- h) The intent of Bylaw 08-959 is to amend Land Use Bylaw 03-869 so as to raise the maximum building height limit in all zoning districts from 9 m (29.53 ft) to 10 m (32.81 ft.).The proposed Bylaw is applicable throughout and within the corporate limits of the Town of Turner Valley.


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19- MOTION by Councillor Williamson to pass 1st reading – CARRIED
2 No votes – Gary Rowntree and George Wallace

(Need to advertise and hold public hearing)


- i) Bylaw 954-08 - This by-law authorizes the Council of the Municipality to impose a local improvement tax pursuant to Sections 397,405 and 408 of the Municipal Government Act to raise revenue to pay for the Bailey Hill Sewer Line Replacement Project.

20- MOTION by Councillor Williamson to pass amendment to wording of bylaw 954-08 – CARRIED
Councillor Roberts stepped aside on vote
1 No vote- Councillor Wallace

- j) Bylaw 953-08 - This by-law authorizes the Council of the Municipality to impose a local improvement tax pursuant to Sections 397,405 and 408 of the Municipal Government Act to raise revenue to pay for the Royalite Sewer Line Replacement Project

k)

21- MOTION by Councillor Williamson to pass amendment to wording of bylaw 954-08 – CARRIED –
Councillor Roberts stepped aside on vote and 1 No vote- Councillor Wallace



Bylaw 953-08
Royalite Local Improv

22- MOTION by Councillor Roberts to break at 9:10 pm – CARRIED

23- MOTION by Councillor Rowntree to end break and come back at 9:20 - CARRIED


6. **NEW BUSINESS**

- a) Application received from Irene Waring re: F.C.S.S Advisory Committee


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
24- MOTION by Councillor Pollock to appoint Irene Waring as the representative for Turner Valley on the FCSS Committee – CARRIED

- b) Letter from Diane Osberg requesting a letter from the town supporting the appointment of Jo Keller-Williams as an alternate Sheep River Library board member.


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
25- MOTION by Councillor Rowntree to write letter of support to the Sheep River Library Board.

- c) Letter from Minister Ray Danyluk regarding seventh annual Minister's Awards for Municipal Excellence.



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If council has any suggestions – submit them to Stan for consideration

- d) Letter from Minister Ron Liepert regarding Emergency Medical Services (EMS)


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- e) Letter from Minister Ray Danyluk regarding new service – Alberta Emergency Notification System (AENS)



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- f) Raise the CAO's Visa Limit to \$25,000

26- MOTION by Councillor Rowntree to raise limit to \$25,000. - CARRIED

7. OLD BUSINESS CARRIED FORWARD


- a) **16th Avenue Maintenance – CAO**
2007/11/05 – applied to have 16th Avenue classified as a resource road
2008/01/08 – application submitted by Roy R. McLean
(Municipal District of Foothills No 31) (see new business item 7 f)
2008/02/04 – no new information
- b) **Dunham Lane NW – CAO**
2007/11/05 – in process of having road annexed
2008/01/08 – When construction completed, developers to have road rebuilt to previous standards (gravel only) then town will proceed with annexation
- c) **Encroachment Agreement with MD of Foothills #31 resident – CAO and Lawyers**
2007/09/04 – Councillor Dona Flutter spoke to resident – need to write letter advising resident that building must be removed by December 31, 2007.
2007/09/17 – letter has been sent to resident – no response
2007/11/05 – CAO to write final letter to resident
2008/01/08 – no response from resident
11- MOTION by Garry Pollock for CAO to proceed legally-CARRIED
2008/01/21 – sent to lawyers office

- d) **Government Relations Advisory Committee to Report on the Oil & Gas Industry Reclamation Clean-up – Committee Members**
Committee to meet and write Terms of Reference, etc. and present to Council for Discussion/Approval – In Progress, two meeting have been held.
2007/08/31 Current council decided to leave this to the newly appointed council
2007/09/17 – per Council- lots of interest from everywhere regarding this issue.
- e) **Royalite Way SE and Bailey Hill Sewage Line - CAO**
2007/11/05 – in process of tendering
2008/01/08 – tender results in for sewer replacement lines from MPE Engineering Ltd. (new business item 7e)
2008/02/04 – steps ahead
➤ tender accepted
➤ Bylaw to proceed with Local Improvement Tax
➤ Costs both to Town and residents
2008/02/19 – letters to be sent to residents informing them of payments structure – 1st reading of bylaw will be March 03, 2008. Must be handled as a Local Improvement Tax and cannot be added or included on Utility Billing. Local Improvement can be paid out, on TIPP and paid monthly with taxes, or paid annually.
2008/02/22 – letters were sent to residents with a printout of MGA section, payment options and breakdown.
2008/04/07 – no costs to residents for curb-stops
- f) **Candor Properties Ltd. and Sanitary Lift Station Installation, Okalta Road- CAO**
2008/03/17 -
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- h) **Animal Shelter**
2008/04/21 – previously discussed by Council – what is Councils direction on this
2008/04/21 – will look at setting up a committee with Cheryl Dobbin
2008/06/16 - Cheryl will be starting committee – Garry Pollock will represent Turner Valley. Letters have been sent to surrounding communities requesting committee members names be submitted to Executive Assistant to forward to Cheryl.
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8. COMMITTEE REPORTS AND MINUTES


- a) **Nathan Jones**
- b) **Dona Fluter**
- c) **Garry Pollock**
- new director hired boys and girls club
 - Tendering for grinder for recycle center
 - styrofoam – need to start an educational program
 - updates on various types of recycling
- d) **Barry Williamson**
- e) **George Wallace**
- f) **David Roberts**
- g) **Gary Rowntree**

- minutes from May 29, 2008


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h) Health, Safety and Risk Control Committee

- minutes from June 12, 2008


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27- MOTION by Councillor Roberts to accept reports - CARRIED

9. UPCOMING MEETINGS COUNCIL MUST MOTION and/or SCHEDULE

- Summer council meetings

28- MOTION By Councillor Williamson to change council meeting scheduled for July 07 to July 21 - CARRIED

29- MOTION By Councillor Pollock to extend this council meeting an extra 30 minutes past 10:00 pm. - CARRIED


30- MOTION By Councillor Pollock to break at 9:55 – CARRIED

31- MOTION by Councillor Wallace to end break – CARRIED

Liza Nicholls left council chambers at 10:00 pm

10. IN CAMERA

- resident concern



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32- MOTION By Councillor Rowntree to go in camera at 10:00 pm- CARRIED


33- MOTION by Councillor Williamson to come out of in camera at 10:20 – CARRIED

11. INFORMATION ITEMS & Correspondence


- c) Travel Alberta Canada – TDR news


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- d) Best of buzz


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e) AUMA


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f) Resident concern


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g) Letter from Minister Rob Renner


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h) Letter from resident regarding new town shop


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i) Letter from Minister Lindsay Blackett regarding the preservation of the Gas Plant


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j) Letter from Minister Cindy Ady regarding the Longview-Pekisko Heritage Rangeland


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k) Letter from Minister Ray Danyluk regarding unconditional grants


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34- Motion by Councillor Pollock to accept information items - CARRIED

12. ADJOURNMENT

35- Motion by Councillor Roberts to adjourn- CARRIED

MAYOR

CHIEF ADMINISTRATIVE OFFICER