



C081006

COUNCIL MINUTES

**REGULAR MEETING OF TURNER VALLEY TOWN COUNCIL
HELD IN THE COUNCIL CHAMBERS
223 MAIN STREET NE**

**on
OCTOBER 06, 2008 at 7:00 p.m.**

MEETING CALLED TO ORDER BY MAYOR DONA FLUTER at 7:00 PM

Mayor	Dona Fluter
Councillors	Barry Williamson Garry Pollock Gary Rowntree Nathan Jones George Wallace
Chief Admin. Officer Executive Assistant Dev. Officer/Community Events Coordinator	Stan Ogrodniczuk Linda Allen Liza Nicholls


1. ADOPTION OF THE AGENDA

1- Motion by Councillor Jones to adopt the agenda with the following additions. Carried

- 1- MSP Grant Application and Black Diamond partnership
- 2- New business item under I – changes to 2 positions
- 3- Mayors’ verbal summary AUMA

2. ADOPTION OF THE MINUTES

- a) Adoption of minutes for September 15, 2008



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Mayor Fluter requested that a legal description be added to #29 to 32 of September 15 minutes.


- 2- Motion by Councillor Rowntree to accept the minutes from the September 15 regular Council Meeting as amended. Carried.

b) Adoption of minutes from Public Hearing September 15, 2008

- 3- Motion by Councillor Rowntree to accept the minutes from the September 15, 2008 Public Hearing. Carried


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c) Adoption of minutes for September 02, 2008


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- 4- Motion by Councillor Williamson to adopt the minutes of September 2, 2008. Carried.
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3. **QUESTION AND ANSWER**

Inquiry – A:

- a. A resident expressed concern about the safety of a development behind his home. He advised there were two holes with rebar sticking out.
- b. A resident asked if Councilor Roberts is leaving and if so, will there be a by-election.

Response:

- a. The CAO advised the resident that he would notify public works staff of his concern. The Mayor asked the resident to please call the CAO in the future if he has any questions or concerns so they can be addressed as soon as possible.
 - b. The Mayor advised she is not aware of anyone leaving.
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3. DELEGATIONS

a) Candor Properties – Main street commercial site

Candor advised they had solicited the input from existing businesses and are recommending a market/retail split for the main street property. Candor asked for additional 12 months to conduct further research over the winter and begin design and construction in early spring. The year round market and other proposed initiatives would begin in 2009. Council requested that Candor supply the Town of Turner Valley with a letter outlining their plans with respect to the market and retail split.

b) Marjorie Straub – Forestry Building

Our former Mayor questioned Council about the empty forestry building. She was concerned that the hard work she had done in requesting that the province lease this building to the town had been forgotten.

Mayor Fluter advised Marjorie that the papers had just been signed in June of this year. We are exploring the possibility of Public Works and the Planning/Development Officers move into the building in the near future.

Marjorie was also concerned about the graffiti on the dirty windows of the former LAB and Home Hardware stores.

The CAO advised Marjorie that he will contact the owners to clean the windows.

Another concern Marjorie addressed is that the town should recognize Mayor Rolly Magee of Black Diamond for his contributions to the Town of Turner Valley.

Marjorie advised council that she is currently writing a letter to the government regarding the Reservoir/Gas Plant costs.

5. ADMINISTRATION REPORTS (only presented at 2nd meeting of the month)

The CAO introduced the new Assistant CAO/Executive Assistant – Linda Allen

6. POLICIES AND BYLAWS

7. NEW BUSINESS

- a) The Fire Department requires council to make a motion that will allow them to apply for a new grant (MSP). The town of Turner Valley's portion of the grant if approved, based on population, would be an award of \$1800.00. This grant is similar to the one received by the M.D. and associated departments last year and would allow us to continue our regionalization.

5- Motion by Councillor Jones to support the Fire Department's request to apply for a Municipal Sustainability Plan grant in the amount of \$1800.00. Carried

- b) Letter from Spencer Croil-Planner with MD of Foothills regarding Dark Sky Initiative.



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Council indicated they felt that that information regarding future lighting be discussed amongst municipal planners. Replacing the current lighting system would be very costly to both the town and residents.

- c) Request from Alberta Environment for the town to register for the PT program, conduct analysis and return form to CAEAL.



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- 6- Motion by Gary Rowntree that the town continue to participate in the proficiency testing (PT) program. Carried

5. Franchise Fee Percentages



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Councillor Wallace asked the CAO for clarification with respect to Franchising Fees. The CAO advised it was used for programs such as Dark Sky or other programs or services as designated by Council.

- 7- Motion by Councillor Pollock that because current fees have not been increased in approximately 6 years, that rates be increased from 5% to 10%. Funds will be allocated for an energy efficiency project such as Dark Sky. Carried

6. Subsidized Taxi Program and signatures of Senior Citizens interested in town supporting this program



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The CAO advised council that a subsidized taxi program is currently operating in Black Diamond and in Okotoks.

- 8- Motion by Councillor Williamson for the CAO to gather more information with respect to subsidized senior/special needs taxi service and present it at the next council meeting. Carried

7. 2008 Census information results

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For future program/service use.

8. Sheep River Community Library - require motion regarding annual financial reviews

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9- Motion by Councillor Pollock that the Sheep River Board of Trustees appoint Betty Foran of Foran Industries, Okotoks to do the annual 2007 financial review of Sheep River Community Library's accounts. Carried

9. Westend Services Commission funding submission deadline has been extended to October 15/08.

10- Motion by Councilor Rowntree – that Turner Valley partner with Black Diamond to apply for a MSP grant to facilitate Turner Valley and Black Diamond computer systems upgrades. Carried

10. New position – Due to workload demands in the CAO and Planner office a Development Officer/Community Events Coordinator position has been created.

11- Motion by Councillor Pollock to approve new position. Carried

8. OLD BUSINESS CARRIED FORWARD

a) 16th Avenue Maintenance – CAO

2007/11/05 – applied to have 16th Avenue classified as a resource road

2008/01/08 – application submitted by Roy R. McLean

(Municipal District of Foothills No 31) (see new business item 7 f)

2008/02/04 – no new information

2008/09/02 – still awaiting reply – will discuss at Auma

b) Dunham Lane NW – CAO

2007/11/05 – in process of having road annexed

2008/01/08 – When construction completed, developers to have road rebuilt to previous standards (gravel only) then town will proceed with annexation

c) Encroachment Agreement with MD of Foothills #31 resident – CAO and Lawyers

2007/09/04 – Councillor Dona Fluter spoke to resident – need to write letter advising resident that building must be removed by December 31, 2007.

2007/09/17 – letter has been sent to resident – no response

2007/11/05 – CAO to write final letter to resident

2008/01/08 – no response from resident

11- MOTION by Garry Pollock for CAO to proceed legally-CARRIED

2008/01/21 – sent to lawyers office

2008/05/21 – Mayor visited with resident & he is reviewing his options.
2008/09/15 - Mayor requested that CAO write a letter by Friday advising resident to address this item within 14 days.
2008/10/06 – CAO apologized for not writing the letter and committed to write to the resident prior to the next council meeting.

- d) **Government Relations Advisory Committee to Report on the Oil & Gas Industry Reclamation Clean-up – Committee Members**
Committee to meet and write Terms of Reference, etc. and present to Council for Discussion/Approval – In Progress, two meeting have been held.
2007/08/31 Current council decided to leave this to the newly appointed council
2007/09/17 – per Council- lots of interest from everywhere regarding this issue.
- e) **Candor Properties Ltd. and Sanitary Lift Station Installation, Okalta Road- CAO**
2008/03/17 -
- f) **Animal Shelter**
2008/04/21 – previously discussed by Council – what is Councils direction on this
2008/04/21 – will look at setting up a committee with Cheryl Dobbin
2008/06/16 – Garry Pollock appointed as Town representative
2008/08/08 – town representatives that have responded to date:
Turner Valley – Councillor Garry Pollock (933-3268)
Okotoks - Councillor Naydene Lewis (938-8905)
Municipal Enforcement Services Leader Tim Stobbs (938-8913)
Laurie Hodson (938-4590)
Black Diamond – Councillor Bill Price (933-4101)
M.D. of Foothills - EDO and Bylaw Enforcement Carol Robinson (652-4219 or 601-0745)
High River – No response
Longview – Longview will not be participating in this committee per Mayor
2008/09/15 – information given to Cheryl Dobbin to proceed with meetings
2008/10/06 – Councillor Pollock will represent council on the Animal Shelter and will attend the next meeting on October 17.

9. **COMMITTEE REPORTS AND MINUTES** (only presented at 2nd meeting of the month)

Committee terms of reference will be reviewed at the organizational meeting.

Mayor Fluter provided a verbal report with regards to the AUMA conference (as attached)

- 12- Motion by Councillor Jones to have planning staff meet and review outline plan of the reservoir recreation park and pathway plan (pathway/beach volleyball/amp theatre/baseball diamond) – and have planner bring to council with recommendations by January, 2009.

10. **UPCOMING MEETINGS COUNCIL (MUST MOTION) and/or SCHEDULE**

11. **INFORMATION ITEMS & Correspondence**

- a) Boys and Girls Club Annual Murder Mystery Dinner Theatre



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Councillor Pollock advised he has tickets to the Mystery Dinner Theatre for sale.

- b) Letter from Alberta Environment regarding Air Quality Management Plan Stakeholder Meetings



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The CAO advised this was for information purposes only.

- c) Appointment of FCSS Chair



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13- Motion by Councilor Pollock to support FCSS's decision to appoint Theresa Therreault as chair of the FCSS Board of Directors. Carried

- d) Letter from Margaret Overland with Alberta Employment and Immigration



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This is provided for information only

- e) Letter from McLennan Ross regarding rates if their services are required



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CAO advised that this is for information only

- f) Sheep River Library Board Challenge



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Correspondence from Black Diamond to encourage Turner Valley Councillors and families to purchase new memberships for \$20.00 per family per year.

g) Best of Buzz October



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12. **IN CAMERA**

13. **ADJOURNMENT**

14- Motion by Councillor Jones to adjourn at 8:55pm. Carried

Mayor

Chief Administrative Officer

Date